

SKP Govt. Degree College, Guntakal
No. of Certificate Courses Conducted and No. of Students Benefitted

1.2.2 Number of Add on /Certificate programs offered during the last five years (47)

1.2.3 Average percentage of students enrolled in Add-on/Certificate programs as against the total number of students during the last five years (10)

2017-18

Name of Add on /Certificate programs offered	Course Code (if any)	Name of the Department	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Spoken English	NA	Department of English	1	45 Days	45	45
Telugu Typing	NA	Department of Telugu	1	40 Days	40	45
Basics of Stock market	NA	Department of Economics	1	45 Days	40	40
Tally	NA	Department of Commerce	1	45 Days	40	40
Arthametic & Logical Reasoning	NA	Department of Mathametics	1	40 Days	30	30
Electrical Appliances	NA	Department of Physics	1	50 Days	32	32
Water Analysis	NA	Department of Chemistry	1	45 Days	45	40
MS - Office	NA	Department of Computer science	1	45 Days	40	40
Mushroom Cultivation	NA	Department of Botony	1	45 Days	40	40
Tailoring Course	NA	Women Empowerment Cell	1	45 Days	25	25




PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dl.)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF ENGLISH

Minutes of the Department meeting for the conduct of Certificate Course in Spoken English

Date: 20.07.2017

The Department of English, a pioneer in meeting the needs of students, has decided to be a trailblazer for our College's graduating students. The job market, particularly in the software area, has been booming, and fresh graduates with English proficiency are in high demand. It has been discovered that the percentage of students who are proficient in English is remarkably low. The Department of English has taken the initiative to conduct a Certificate Course in Spoken English, with the simple goal of providing necessary communication skills to outgoing students.

On the 20th of July, 2017, the Department of English had a meeting with its members on the College premises. The meeting was chaired by the Head of the Department, T N Masthanappa, and the lecturers in English Dr. K Hanumnatha Reddy, and K S Das are present. The Department unanimously resolved to organize the Certificate Course in Spoken English for our College's outgoing final year Degree students under the chairmanship of the Head of Department and under the direction of the principal. It was resolved that the Certificate Course will be held for 30 hrs. It was also decided to focus more on students from rural backgrounds, and their medium of instruction is Telugu.

1. Sri T N Masthanappa, Head of the Department


2. Sri K. Hanumantha Reddy, Lecturer in English

3. Sri K S Das, Lecturer in English

: 
Hasthappa

K. 

The Principal


S.K.P. Government Degree College
GUNTAKAL
Anantapur (Dist.)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL
Proposal FOR THE INTRODUCTION OF CERTIFICATE COURSE IN SPOKEN ENGLISH

Date: 22.07.2017

From
T N Masthanappa,
Lecturer in English,
Head of Department
S.K.P. Govt. Degree College
GUNTAKAL.

To
The Principal,
S.K.P. Govt. Degree College
GUNTAKAL.

Respected Sir,

I'd like to make a proposal to you regarding the introduction of an English Certificate Course for our College's final year degree students. The Department of English has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, English has become the common factor. With all of these considerations in mind, the Department of English would like to launch the course.

The details of the program are

- | | |
|---|--------------------------------|
| 1. Name of the proposed program | : Spoken English |
| 2. Duration and timings of the program | : 30 hrs; 3:30 pm to 4:30pm |
| 3. Start date of the program | : 2 nd August, 2017 |
| 4. Course fee | : Nil |
| 5. No. of students expected for admission | : 40 |

Yours faithfully


PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL
Anantapur (Dist.)


Head of Department (English)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL
DEPARTMENT OF ENGLISH
CERTIFICATE COURSE 2017-2018
SPOKEN ENGLISH
SYLLABUS

Unit 1

Organs of speech
Sounds syllables
Weak forms & strong forms
Accent intonation

Unit 2

Public speaking
Self-introduction and of others greeting people
Invitation; accepting – declining
Making request
Expressing gratitude
Complimenting,
Congratulating
Expressing sympathy apologizing
Asking for information
Seeking permission
Complaining and expressing regret-

Unit 3


Basic grammar
Parts of speech
Prepositions

Unit 4

Subject verb agreement
Tenses types of sentences
Transformation of sentences

REFERENCES:

1. Bansal R.K and Harrison J.B. Spoken English for Indian
2. Katamba, F. An Introduction to Phonology, Longman, 1989
3. Bygate. M, Speaking. oxford: Oxford University Press.
4. K.S. Smitha Annie pothen English conversational Practice. Sterling Publication Pvt.Ltd
5. Geoffry Leech, Margaret Dueshar. English Grammar Today.
6. W.S.Allen. Living English structure.
7. Thomson and Martinet. A Practical Grammar. OUP, 1986.


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Anantapur (Dist.)



SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

(Affiliated to Sri Krishnadevaraya University)

Department of English


Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any Three of the following

- | | | |
|--|---------|----------|
| Unit 1: Long Answer Question in 100 words each | 2 out 1 | 1x10=10M |
| Unit 2: Long Answer Question in 100 words each | 3 out 2 | 2x10=20M |
| Unit 3: Grammar | | 1x5=5M |
| Unit4: Verb | | 1x5=5M |


PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL
(Angula, Dist. Khurda)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL
Department of English
Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any three of the following

(3X10=30)

Unit I

1. What is Phonetics?
2. Discuss briefly about different kinds of Tones used in Speech.


Unit II

3. Talk about a successful presentation you gave and why you think it did well.
4. Imagine you are seeking some information about getting an air- ticket to Mumbai.
Construct a conversation of 4-5 exchanges with the travel agent.
5. What are the various kinds of Tones used in Spoken English/

Unit III and IV

(1X10=10)

6. Write A/An/The or X in the blanks:
 - A) Have you had.....lunch?
 - B) She wants to become.....M.L.A.
 - C) Engineering isuseful career.
 - D) I've received.....email from my friend.
 - E) This isHCL product.
7. Fill in the blanks with suitable verb forms
 - a) Vegetable(sell) at high prices
 - b) I switched off the lights after he(sleeps)
 - c) My aunt and her son(eat) and apple everyday
 - d) The Moon..... (derive) light from the sun.
 - e) We cannot go out as it (rain).


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Anantapur (Dist.)



S.K.P. Government Degree College
DEPARTMENT OF ENGLISH

Circular

Date: 25-07-2017

All the B.A. final year degree students are hereby informed that the Department of English is going to start a certificate course in 'Spoken English'. The duration of the course is 30 hrs. Students need not pay any fee for the course. The classes will commence from 02-08-2017. Interested students are required to register their names in the English Department. After successful completion of the course certificate will be provided to the students.


Coordinator

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students


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S.K.P. Government Degree College
GUNTAKAL
Anantapur (Dist.)

S.K.P. Government Degree College, Guntakal

Department of English


Final Report of Certification Course in Spoken English

The idea for a Spoken English course for the College's students was developed by the Department of English under the direction of Principal Dr. K Gnaneswar. By offering a certificate programme in spoken English for a total of 30 hours, the Department of English has made a modest start toward educating and enriching the students with English ability. The primary goal of the course, as previously stated, was to develop spoken English skills in the departing students. The needs of the final year students are taken into consideration when creating the course's basic structure. The aforementioned course began on August 2, 2017, and it ended on October 14, 2017.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of English in social and corporate realms. He also appreciated the effort of English Department and congratulated Sri T N Masthanappa, HOD, English Department, who was the guiding force behind the entire course. The number of students attended the Course was good. 41 Students regularly attended the Classes conducted from 3.30 P M to 4.30 PM.

The sessions were interactive, informative and interesting. The usage of videos, hand-outs, stories, comics, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand English language. There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 30 hrs and also took informal inputs from the students for making the course better next time.

A farewell celebration was organised on October 14th, 2017, following the successful conclusion of the aforementioned Certificate course. Sri Dr K. Gnaneswar, the college's principal, attended the event. The meeting was led by Sri. T N Masthanappa, HOD (English). The


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Anantapur (Dist.)

Department Head addressed the necessity of launching the Certificate course in his introductory remarks. The Principal recommended the pupils to use the suggestions made by the English Department. The 41 students were all given certificates. At the end of program Sri K. Hanumantha Reddy, Lecturer in English, proposed the vote of thanks.



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Anantapur (Dist.)

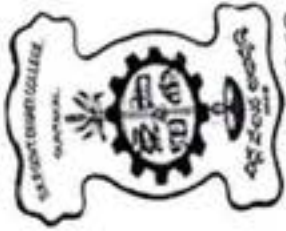


**Registered Final B.A. Students for Spoken English Certificated Course
2017-18**

S.No.	Register Number	Name of the Student
1	16153032	AGASANURU CHINNA VEERAMMA
2	16153034	BHODEPADU VEERAKALYANA KUMAR
3	16153039	D EERANAGAMMA
4	16153041	EDDULADODDI MAHESH
5	16153046	GUDISE SUDARSHANA
6	16153048	J RANGASWAMY
7	16153053	K VIJAY RAGHAVA
8	16153055	KONAKONDLA RAVI KUMAR
9	16153056	M HANUMAN NAIK
10	16153059	R RAJASHEKAR NAIK
11	16153062	VALMIKI SUMALATHA
12	16153063	VANCHETI SURESH
13	16153091	B CHIRANJEEVI
14	16153092	BATHALLA MAHESH
15	16153093	BATHALLA SHIVA
16	16153094	BURULA ALURU RAVI CHANDRA
17	16153095	DASARI CHARAN KUMAR
18	16153096	GUNDLAPALLI VINOD KUMAR
19	16153097	K RAJU
20	16153098	KONDAJOGULA RAMANJANEYULU
21	16153001	D FARIDABI
22	16153031	D SHABANA
23	16153033	B SURESH
24	16153042	ELLURU GURU PRASAD
25	16153043	G ANIL KUMAR
26	16153044	G DURGA PARASAD
27	16153045	GS ANJANEYULU
28	16153047	GUDURU MURALIKRISHNA
29	16153050	K PAMANNA
30	16153051	K SEKHAR
31	16153054	KAVALI RAVITHEJA
32	16153057	MEDAGATTI RANGAIAH
33	16153058	MEKALA BHASKAR
34	16153060	R SOMASEKHAR
35	16153064	VANCHETI VAMSHI
36	16153065	VANNEPOGULA RAMANJINEYULU
37	16153121	A NATESH YADAV
38	16153122	BURLA SAVITHRI
39	16153123	C CHINNA RANGA SWAMY
40	16153125	G S SRIKANTH
41	16153127	HARIJANA RAJU

[Signature]
Coordinator

[Signature]
PRINCIPAL,
S.K.P. G. College
GUNTUR,
Anantapur (Dist.)



S.K.P. GOVERNMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram

Re-accredited by NAAC with 'B' Grade-CGPA- '2.76'

Estd: 1968

Department of English

Certificate Of Participation

studying

This is to certify that Mr./Miss./Mrs.

successfully completed 'Spoken English Certificate Course'

Organized by Department of English, S.K.P. Government Degree College, Guntakal, held
from _____ to _____.


Coordinator

Principal


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S.K.P. Government Degree College
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Anantapur (Dist.)

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL
Registered Final B.A. Students for Spoken English Certificated Course
2017-18

S.No.	Register Number	Name of the Student	Signature of the Students
1	16153032	AGASANURU CHINNA VEERAMMA	<i>[Signature]</i>
2	16153034	BHODEPADU VEERAKALYANA KUMAR	<i>[Signature]</i>
3	16153039	D EERANAGAMMA	<i>[Signature]</i>
4	16153041	EDDULADODDI MAHESH	<i>[Signature]</i>
5	16153046	GUDISE SUDARSHANA	<i>[Signature]</i>
6	16153048	J RANGASWAMY	<i>[Signature]</i>
7	16153053	K VIJAY RAGHAVA	<i>[Signature]</i>
8	16153055	KONAKONDLA RAVI KUMAR	<i>[Signature]</i>
9	16153056	M HANUMAN NAIK	<i>[Signature]</i>
10	16153059	R RAJASHEKAR NAIK	<i>[Signature]</i>
11	16153062	VALMIKI SUMALATHA	<i>[Signature]</i>
12	16153063	VANCHETI SURESH	<i>[Signature]</i>
13	16153091	B CHIRANJEEVI	<i>[Signature]</i>
14	16153092	BATHALLA MAHESH	<i>[Signature]</i>
15	16153093	BATHALLA SHIVA	<i>[Signature]</i>
16	16153094	BURULA ALURU RAVI CHANDRA	<i>[Signature]</i>
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18	16153096	GUNDLAPALLI VINOD KUMAR	<i>[Signature]</i>
19	16153097	K RAJU	<i>[Signature]</i>
20	16153098	KONDAJOGULA RAMANJANEYULU	<i>[Signature]</i>
21	16153099	D FARIDABI	<i>[Signature]</i>
22	16153031	D SHABANA	<i>[Signature]</i>
23	16153033	B SURESH	<i>[Signature]</i>
24	16153042	ELLURU GURU PRASAD	<i>[Signature]</i>
25	16153043	G ANIL KUMAR	<i>[Signature]</i>
26	16153044	G DURGA PARASAD	<i>[Signature]</i>
27	16153045	GS ANJANEYULU	<i>[Signature]</i>
28	16153047	GUDURU MURALIKRISHNA	<i>[Signature]</i>
29	16153050	K PAMANNA	<i>[Signature]</i>
30	16153051	K SEKHAR	<i>[Signature]</i>
31	16153054	KAVALI RAVITHEJA	<i>[Signature]</i>
32	16153057	MEDAGATTI RANGAIAH	<i>[Signature]</i>
33	16153058	MEKALA BHASKAR	<i>[Signature]</i>
34	16153060	R SOMASEKHAR	<i>[Signature]</i>
35	16153064	VANCHETI VAMSHI	<i>[Signature]</i>
36	16153065	VANNEPOGULA RAMANJANEYULU	<i>[Signature]</i>
37	16153121	A NATESH YADAV	<i>[Signature]</i>
38	16153122	BURLA SAVITHRI	<i>[Signature]</i>
39	16153123	C CHINNA RANGA SWAMY	<i>[Signature]</i>
40	16153125	G S SRIKANTH	<i>[Signature]</i>
41	16153127	HARIJANA RAJU	<i>[Signature]</i>

[Signature]
Coordinator

PRINCIPAL
S.K.P. Government Degree College
GUNTAKAL
Anantapur District

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL
Spoken English Certificate Course (2017-18)
Participants Feedback Form

Date:

Instructions: Please indicate your level of agreement with the statements listed below.

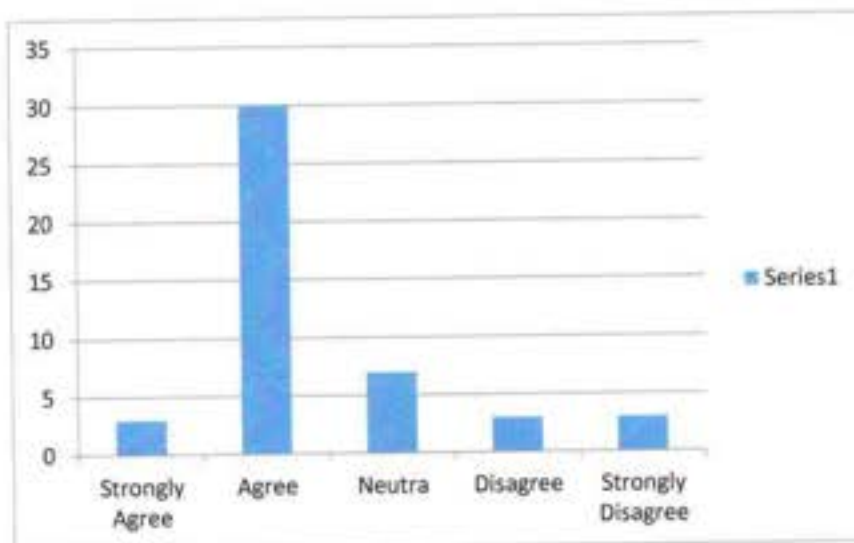
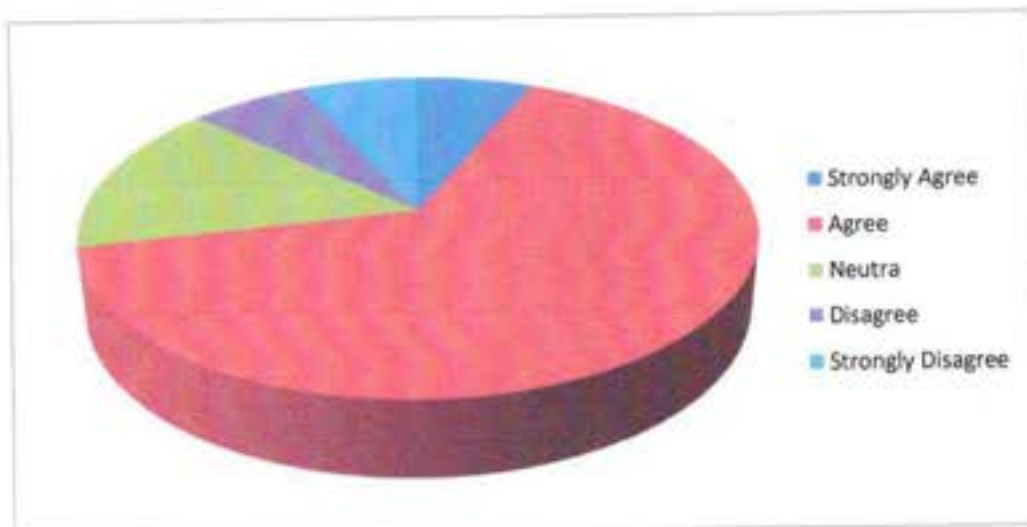
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The objectives of the training were clearly defined.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Participation and interaction were encouraged.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. The topics covered were relevant to me.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. The content was organized and easy to follow.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. The materials distributed were helpful.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. This training experience will be useful in my work.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. The trainer was knowledgeable about the training topics.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. The trainer was well prepared.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. The training objectives were met.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. The time allotted for the training was sufficient.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11. The meeting room and facilities were adequate and comfortable.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12. Please share other comments or expand on previous responses here:					

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GUNTAKAL
 Anantapur (Dist.)

[Signature]

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL
Spoken English Certificate Course (2017-18)
Participants Feedback Form

Total Students	42
Strongly Agree	3
Agree	30
Neutra	7
Disagree	3
Strongly Disagree	3




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Guntakal (Dist.)



Photos of Spoken English Certificate Course 2017-18



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GUPTA
Anantapur (Dist.)

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S K P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE
ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2017-18

S.N 0.	Register Number	Name of the Student	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1	16153032	CHINNA VEERAMMA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
2	16153034	B.VEERAKALYANA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3	16153039	D.EERANAGAMMA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4	16153041	E. MAHESH	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	16153046	GUDISE SUDARSHANA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	16153048	J RANGASWAMY	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	16153053	K VIJAY RAGHAVA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	16153055	K. RAVI KUMAR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
9	16153056	M HANUMAN NAIK	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
10	16153059	R RAJASHEKAR NAIK	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
11	16153062	VALMIKI SUMALATHA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
12	16153063	VANCHETTI SURESH	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
13	16153091	B CHIRANJEEVI	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
14	16153092	BATHALLA MAHESH	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
15	16153093	BATHALLA SHIVA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
16	16153094	B.A RAVI CHANDRA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
17	16153095	D. CHARAN KUMAR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
18	16153096	G. VINOD KUMAR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
19	16153097	K RAIJU	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
20	16153098	K. RAMANJANEYULU	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
21	16153001	D FARIDABI	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
22	16153031	D SHABANA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
23	16153033	B SURESH	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
24	16153042	E. GURU PRASAD	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
25	16153043	G ANIL KUMAR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
26	16153044	G DURGA PARASAD	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
27	16153045	GS ANJANEYULU	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
28	16153047	G. MURALIKRISHNA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
29	16153050	K PAMMANNA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

SKF GOVERNMENT EXAMINATIONS
SUBJECT OF FINAL BOARD STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE

ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2017-18

	K SEKHAR	
30	16153051	
31	16153054	KAVALI RAVITHEJA
32	16153057	M. RANGAIAH
33	16153058	MEKALA BHASKAR
34	16153060	R SOMASEKHAR
35	16153064	VANCHETI VAMSHI
36	16153065	V. RAMANJINEYULU
37	16153121	A NATESH YADAV
38	16153122	BURLA SAVITHRI
39	16153123	C C RANGA SWAMY
40	16153125	G S SRIKANTH
41	16153127	HARDANA RAJU

Mano

PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL
Anantapur (Dist.)

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్

తెలుగు కాఖ

తెలుగు టైపింగ్ సర్టిఫికేట్ కోర్స్ నిర్వహించాలని తెలుగు కాఖ తీర్మానం.

తేది: 24/07/2017

తెలుగు కాఖ ఆధ్వర్యం లో డిగ్రీ బిఏ, బికాం, బియస్సె విద్యార్థులకు సర్టిఫికేట్ కోర్స్ నిర్వహించాలని తీర్మానించాము. అందులో భాగంగా విద్యార్థులకు ఫ్రెంట్ మీడియా, ఏలక్ట్రానిక్ మీడియా, మరియు ప్రసారమాధ్యమాల్లో ఇంగ్లీషు నుండి తెలుగులో అనువదించడానికి ఉపయోగపడే విధంగా తెలుగు టైపింగ్ అనే సర్టిఫికేట్ కోర్స్ ను నిర్వహించాలని తీర్మానించుకున్నాము.

24-07-2017 తేదిన తెలుగు కాఖ ఆధ్వర్యం లో సమావేశం జరిగింది. ఈ సమావేశానికి అధ్యక్షులు గా వి. కొండారెడ్డి మరియు అధ్యాపకులు యం. రామస్వామి మరియు టి. జయమ్మ పాల్గొన్నారు. దీనిని కళాశాల ప్రెన్సిపాల్ గారి ఆదేశాల మేరకు 40 రోజుల కాలవ్యవధిలో సర్టిఫికేట్ కోర్స్ నిర్వహించాలని తీర్మానించుకున్నాము.

వి. కొండారెడ్డి (తెలుగు కాఖాధ్యక్షులు)

వి. కొండారెడ్డి

యం. రామస్వామి (తెలుగు అధ్యాపకులు)

యం. రామస్వామి

టి. జయమ్మ (తెలుగు అధ్యాపకులు)

టి. జయమ్మ

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GUNTAKAL, Ananthapuramu

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్

తెలుగు కాఖ

ఎస్ కె పి ప్రభుత్వ డిగ్రీ కళాశాల గుంతకల్

కళాశాల ప్రెసిపిటల్

ఎస్ కె పి ప్రభుత్వ డిగ్రీ కళాశాల గుంతకల్

విషయం: తెలుగు టైపింగ్ సర్టిఫికేట్ కోర్స్ ప్రారంభించడానికి అనుమతి కొరకు:

ఎస్ కె పి ప్రభుత్వ డిగ్రీ కళాశాల గుంతకల్ తెలుగు కాఖ ఆధ్వర్యంలో డిగ్రీ మూడవ సంవత్సరం విద్యార్థులకు తెలుగు టైపింగ్ సర్టిఫికేట్ కోర్స్ నిర్వహించాలని తెలుగు కాఖ తీర్మానించింది. నేటి సమాజంలో పత్రికల ప్రభావం పైంట్ మీడియా ఎలక్ట్రానిక్ మీడియా ప్రసార మాధ్యమాల ప్రభావం ఎక్కువగా ఉంది. విద్యార్థులు వాటిలో అవకాశాలు పొందేలా తెలుగు కాఖ తెలుగు టైపింగ్ సర్టిఫికేట్ కోర్స్ నిర్వహించడానికి అనుమతించగలరు.

కోర్సు వివరాలు

కోర్స్ పేరు: తెలుగు టైపింగ్

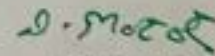
కోర్సు కాల వ్యవధి సమయం: 40 రోజులు సా. 5 నుండి 6 గంటల వరకు

ప్రారంభ తేదీ: 2 ఆగష్టు 2017

కోర్స్ ఫీజు: ఏమీ లేదు

ముగ్గుం విద్యార్థుల సంఖ్య: 40


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GUNTAKAL, Ananthapuramu (AP)



తెలుగు కాఖ
Dept. Of Telugu
S.K.P. GOVT. COLLEGE
GUNTAKAL - 515801

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్

తెలుగు కాఖ

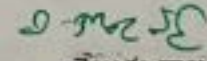
సర్దులర్

25-07-2017

కళాశాలలో బిఏ చదువుతున్న విద్యార్థులు అందరికీ తెలుగు కాఖ తెలియజేయునది ఏమనగా తెలుగు కాఖ తెలుగు ట్రైపింగ్ అనే సర్టిఫికేట్ కోర్సులు నలభై రోజుల వ్యవధిలో ఎలాంటి రుసుము లేకుండా నిర్వహిస్తుంది. కోర్సు 02-08-2018 తేదిన ప్రారంభం అవుతుంది ఆసక్తిగల విద్యార్థులు ఏరు నమోదు చేసుకోండి. కోర్స్ పూర్తి అయిన తర్వాత సర్టిఫికేట్ కూడా జారీ చేయబడును కావున విద్యార్థులందరూ ఈ అవకాశాన్ని సద్వినియోగం చేసుకోగలరు.

ఇట్లు


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GUNTAKAL, Ananthapur District (A.P.)


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GUNTAKAL - 515801

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్

తెలుగు కాఖ

తెలుగు టైపింగ్ సర్టిఫికేట్ కోర్స్ తుది నివేదిక

తెలుగు కాఖ ఆధ్వర్యంలో బిఏ, బీకాం, బీఎస్సీ విద్యార్థులకు తెలుగు టైపింగ్ సర్టిఫికేట్ కోర్సు 40 రోజుల కాలవ్యవధిలో నిర్వహించాలని కళాశాల ప్రెసిసిపల్ జ్ఞానేశ్వర్ గారి ఆధ్వర్యంలో తీర్మానం జరిగింది. డిగ్రీ పైనలియర్ విద్యార్థులు కోర్స్ అయిపోయిన తర్వాత వారికి ఉపయోగపడే విధంగా భాషా నైపుణ్యాలను సేర్పించడం ఈ కోర్సు యొక్క ప్రధాన ఉద్దేశం ప్రింట్ మీడియా, ఎలక్ట్రానిక్ మీడియా, ప్రసార మాధ్యమాలను దృష్టిలో ఉంచుకొని కోర్స్ రూపొందించడం జరిగింది.

సర్టిఫికేట్ కోర్స్ ప్రారంభ సమావేశంలో విద్యార్థులు చాలా ఉత్సాహంగా పాల్గొన్నారు. ప్రెసిసిపల్ డా. కె. జ్ఞానేశ్వర్ గారు విద్యార్థులను ఉద్దేశిస్తూ నేటి సమాజం మీద మీడియా, పత్రిక రంగాలు అత్యంత ప్రభావాన్ని చూపిస్తున్నాయి ఈ రంగాల్లో ఉద్యోగ అవకాశాలు పొందేలా ఈ సర్టిఫికేట్ కోర్స్ మీకు చాలా ఉపయోగపడుతుంది కాబట్టి విద్యార్థులు ఈ అవకాశాన్ని ఉపయోగించుకుని ఆయా రంగాల్లో ముందుకెళ్లాలని విద్యార్థులకు సూచించారు.

విద్యార్థులు కోర్స్ నేర్చుకునే సమయంలో కంప్యూటర్ లో తెలుగును టైపింగ్ చేయడం, కి బోర్డు ను ఉపయోగించడం, ఇంగ్లీష్ నుండి తెలుగు అనువదించడం మొదలైన విషయాలన్నీంటినీ బ్లాక్ బోర్డ్ ఉపయోగిస్తూ, ఐ సి టి క్లాసు ఉపయోగిస్తూ బోధించడం జరిగింది. తర్వాత విద్యార్థులను లాంగ్వేజ్ ల్యాబ్ కి తీసుకెళ్లి ప్రతి విద్యార్థి పైన ప్రత్యేక శ్రద్ధతో టైపింగ్ ప్రాక్టీస్ చేయించాము. రెండు వారాల తర్వాత విద్యార్థికి ఆంగ్ల వాక్యాలను ఇచ్చి తెలుగులో టైప్ చేయమని సూచించాము. మొత్తం 40 రోజుల పాటు కోర్సు కొనసాగింది. కోర్స్ పూర్తయిన తర్వాత విద్యార్థులకు ముగింపు సమావేశంలో ప్రెసిసిపల్ డా. కె. జ్ఞానేశ్వర్ గారి చేతుల మీదుగా సర్టిఫికేట్లు జారీ చేసి కోర్సును విజయవంతంగా ముగించాము.

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్

తెలుగు శాఖ

సర్టిఫికేట్ కోర్స్: ఆస్ లైన్ తెలుగు టైపింగ్

పాఠ్య ప్రణాళిక:

తెలుగు టైపింగ్ - పరిచయం

తెలుగు టైపింగ్ - ఆవశ్యకత

తెలుగు కీ బోర్డు

తెలుగు టైపింగ్ - అనువర్తనాలు

తెలుగు లేఖని (Leekhini)

SKP Government Degree College, Guntakal

Registration form for Telugu Typing Certificate Program

Department of Telugu -Academic Year 2017-18

క్రమ సంఖ్య	Hall ticket no.	విద్యార్థి పేరు	సంతకం
1	170153151	S Rangaswamy	S Rangaswamy
2	170153152	B Vamsikrishna	B. Vamsi Krishna
3	170153153	B Narasimhulu	B. Narasimhulu
4	170153154	B Bharat	B Bharat
5	170153155	B Harish	B. Harish
6	170153156	B Mallika	B. Mallika
7	170153157	B MANikalyan	B. MANikalyan
8	170153158	B Nagaraju	B. Nagaraju
9	170153159	B Surendra	B. Surendra
10	170153160	C Mahesh	C. Mahesh
11	170153161	D Venugopal	D. Venugopal
12	170153162	D Raghavendra	D. Raghavendra
13	170153163	D Nabhirasul	D. Nabhirasul
14	170153164	K Pandu ranga	K. Pandu Ranga
15	170153165	K Saroja	K. Saroja
16	170153166	K Kullayaswamy	K. Kullaya Swamy
17	170153167	K Rajashekar	K. Rajashekar
18	170153168	K Timmaraju	K. Timmaraju
19	170153169	M Ravikumar	M. Ravikumar
20	170153170	M Manohar	M. Manohar
21	170153171	M Anilkumar	M. Anilkumar
22	170153172	M Preeti	M. Preeti
23	170153173	M Keshava	M. Keshava
24	170153174	M Raj kumarnaik	M. Raj kumarnaik
25	170153175	P Venkatesh	P. Venkatesh
26	170153176	R Chandra shekar	R. Chandra shekar
27	170153177	R Ganesh Naik	R. Ganesh Naik
28	170153178	S Pavan kumar	S. Pavan kumar
29	170153179	T Mahendra	T. Mahendra
30	170153180	V Nagendrababu	V. Nagendrababu
31	170153181	Y Balakrishna	Y. Balakrishna
32	170153182	A Bheemlinga	A. Bheemlinga
33	170153183	A Ramesh	A. Ramesh
34	170153184	B Ramu	B. Ramu
35	170153185	C Sukanya	C. Sukanya
36	170153186	D Sreekanth	D. Sreekanth
37	170153187	D Yerriswamy	D. Yerriswamy
38	170153188	D Sunanda	D. Sunanda
39	170153189	D Eswarappa	D. Eswarappa
40	170153191	D Saiteja	D. Saiteja

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GUNTAKAL, Ananthapuramu (Dt.)

Dept. Of Telugu
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GUNTAKAL - 515001

S K P Government Degree College, Guntakal
Attendance sheet for the Academic year - 2017-18

S.No	Student Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1	S Rangaswamy	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
2	B Vamsikrishna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
3	B Narasimhulu	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
4	B Bharat	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
5	B Harish	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
6	B Malika	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
7	B Anilkalyan	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
8	B Nagaraju	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
9	B Suresh	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
10	C Ashish	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
11	D Venugopal	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
12	D Raghavendra	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
13	D Nabhisat	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
14	K Parthi ranga	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
15	K Sareja	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
16	K Kallamswamy	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
17	K Rajeshkar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
18	A Tymanaraju	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
19	M Ravikumar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
20	M Manohar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
21	M Anukumar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
22	M Preeti	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
23	M Krishna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
24	M Raj kumar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
25	P Venkatesh	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
26	R Chandra shekar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
27	R Ganesh naik	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
28	S Pavan kumar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
29	T Mahendra	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
30	V Nagendrababu	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
31	V Balakrishna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
32	A Bharmalinga	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
33	A Ramesh	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
34	B Rame	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
35	C Sukanya	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	

PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (DL)

S. Mohan
Dept. Of Telugu
S.K.P. GOVT. COLLEGE
GUNTAKAL - 515301

S.No	Student Name	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	Remarks
1	S Rangaswamy	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
2	B Vamsakrishna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
3	B Narasimulu	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
4	B Bharat	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
5	B Harish	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
6	B Malika	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
7	B Manikyan	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
8	B Nagaraju	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
9	B Surendra	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
10	C Mahesh	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
11	D Venugopal	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
12	D Raghavendra	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
13	D Nabhinath	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
14	K Pandu Rang	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
15	K Saroja	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
16	K Kulayyayammy	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
17	K Rajashekar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
18	K Tirumala	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
19	M Ravikiran	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
20	M Manchar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
21	M Anilkumar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
22	M Pooja	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
23	M Keshava	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
24	M Raj kumar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
25	P Venkatesh	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
26	R Chandra shekar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
27	R Ganesh Naik	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
28	S Pavan Kumar	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
29	T Mahendra	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
30	V Nagendrababu	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
31	Y Balakrishna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
32	A Bhavalinga	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
33	A Ramesh	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
34	B Rama	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
35	C Sukanya	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
36	D Sreekanth	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
37	D Yerriswamy	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
38	D Sunanda	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
39	D Eswarappa	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
40	D Sateja	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	

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S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (T.N.)



S.K.P. GOVERNMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram

Re-accredited by NAAC with 'B' Grade-CGPA- '2.76'

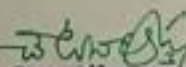
Department of Telugu

Certificate Of Participation

This is to certify that Mr./Miss./Mrs. _____ studying

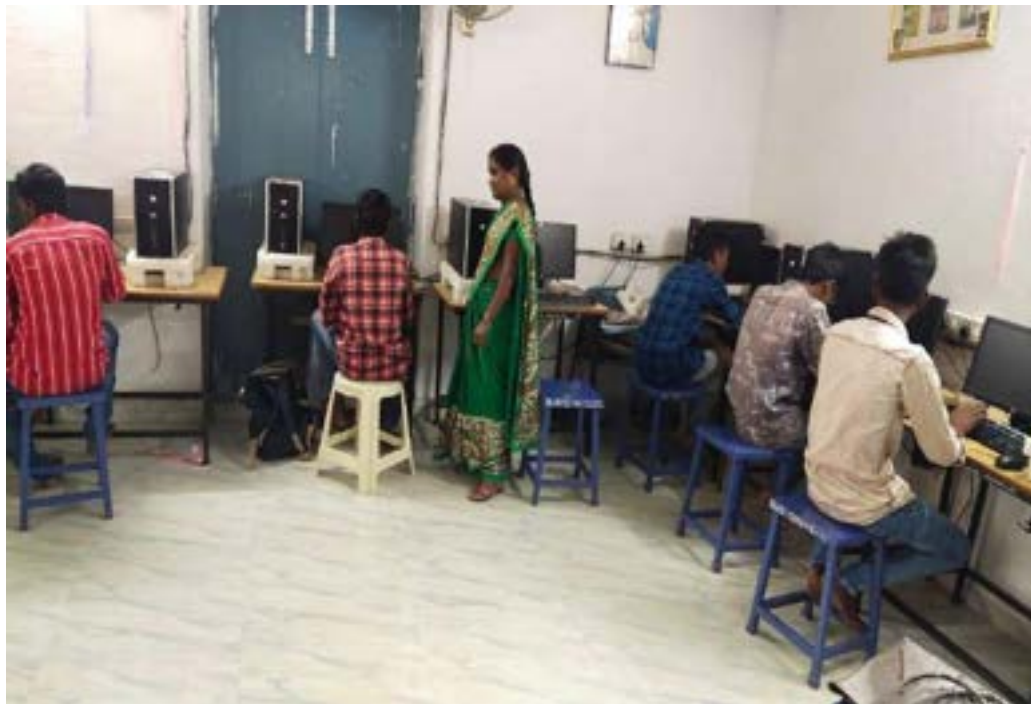
_____ successfully completed 'Telugu Typing Certificate Course'

Organized by Department of Telugu, S.K.P. Government Degree College, Guntakal, held
from _____ to _____.


Coordinator
Dept. Of Telugu
S.K.P. GOVT. COLLEGE
GUNTAKAL - 515803


Principal
PRINCIPAL
S.K.P. Govt. Degree
GUNTAKAL

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Certificate course photos



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Certificate course photos



S.K.P.GOVERNMENT COLLEGE::Guntakal
DEPARTMENT OF Economics

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN BASICS OF STOCK MARKET

Dt:15/07/2017

From
The In charge
Department of Economics
S.K.P. Government College

To
The Principal
S.K.P. Government College

Guntakal

Guntakal

Respected Sir,

I would like to put the a proposal before your goodness to introduce a Certificate course in Economics for B.A. first year and Second year students of our college. Due to increase in awareness of STOCK MARKET, it is imperative for the students of Economics and in general every student to have awareness on BASICS STOCK MARKET. I request you Sir, to permit us to start Certificate Course in Dept. of ECONOMICS.

Thanking You Sir.

Details of the Programmer :

- | | |
|--|--------------------------|
| ➤ Program duration | :45Days |
| ➤ Timings of the program | :3.00to4.00PM |
| ➤ Duration of the program | :01/08/2017to 16/09/2017 |
| ➤ Course fee | :-Nil- |
| ➤ Number of students expected for admission: | 45 |

PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Adampuram (DL)
Dept.ofEconomics,SKPGovt.College,Guntakal

Incharge

S.K.P.GOVERNMENT COLLEGE::Guntakal

DEPARTMENT OF ECONOMICS

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF CERTIFICATE COURSE IN BASICS STOCK MARKET BY DEPARTMENT OF Economics

Department of ECONOMICS, pioneer in catering to the needs of the students has decided to be a trend setter for the First year and Second year students of our college in introduction of Certificate Course.

There are various types of stock markets and there are ample opportunities in this sector for the people looking for building a career or earning extra income. Anyone who is interested in trading can easily learn about this and excel. The courses are designed in such a way that it becomes very easy for everyone to learn and grow. Both online and offline classrooms are conducted along with special live doubt sessions for better understanding of the subject. The major advantages of doing a course in Stock Market course is that they get to learn plenty of things about the subject to thrive in this field. Students are trained to set goals of a properly planned investment.

The department of ECONOMICS has conducted a meeting with the members of the department in the Departmental Staff room on 15/7/2017. The meeting is chaired by the Head of the Department and on the instruction by The Principal. The department has unanimously resolved to conduct certificate course in BASICS OF STOCK MARKET for the First year and Second year degree students of our college.

The course is designed to be for a duration of 45 days. Further it is resolved to concentrate on students with rural background and total intake of the students shall be less than 45. Circular, informing the students will be sent after the approval by the Principal and the classes of the Certificate Course shall be conducted off the time table of the college.

Date: 15/07/2017

Department of Economics

Dept. of Economics, SKP Govt. College, Guntakal

PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dt.)

In charge

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

CERTIFICATE COURSE

Academic year: 2017-18

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department Of Commerce

Minutes of the Department meeting for the conduct of Certificate Course in Tally

Date: 01-10-2017

The Department of Commerce, a leader in catering to student needs, has made the decision to widen opportunities for individuals graduating from our College. There is a considerable need for new graduates with Tally skills due to the expanding job market, which has been particularly visible in the financial sector. With the straightforward objective of equipping graduating students with the requisite practical Tally abilities, the Department of Commerce has taken the initiative to provide a Certificate Course in Tally.

On 01/10 2017, the Department of Commerce held a meeting with its members on the College's property. The conference was led by the department head, P Janardhana Sastry, and attended by, K. Rajasekhar, M. Basavaraju, and S. Venkatesulu lecturers in commerce. The Department unanimously decided to organise the Certificate Course in Tally for degree-seeking students at our College, with the lecturers serving as the course instructors and the Department Head serving as chairman. As promised, the Certificate Course would span 45 days.

1. Sri P Janardhana Sastry, Head of the Department :

2. Sri TM Madhavaiah, Lecturer in Commerce

3. Sri Dr G. Pavan Kumar, Lecturer in Commerce


Lecturer in Commerce
S.K.P. Govt. Degree College
GUNTAKAL.




S.K.P. Govt. Degree College
GUNTAKAL 515 001, (A.P.)
The Principal

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL
PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN TALLY

DATE: 03.10.2017

From
P Janardhana Sastry,
Lecturer in Commerce,
Department in charge
S.K.P. Govt. Degree College
Guntakal

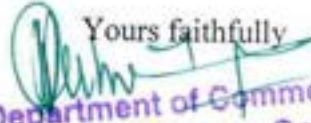
To
The Principal,
S.K.P. Govt. Degree College
Guntakal,

Respected Sir,

I would want to suggest that our college hold a certificate programme in accounting software called "Tally" for third-year B.com students in their last year of coursework. The demands of departing students are now more regularly communicated to the Department of Commerce. From the lowest to the highest levels of employment, Tally knowledge has become crucial for commerce students. The Department of Commerce is excited to start the course taking into account all of these factors. The details of the program are

- | | |
|---|----------------------------------|
| 1. Name of the proposed program | : Tally |
| 2. Duration and timings of the program | : 45 days; 04.00 pm to 05:00pm |
| 3. Start date of the program | : 10 th December 2017 |
| 4. Course fee | : Nil |
| 5. No. of students expected for admission | : 45 |


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GUNTAKAL
Anantapur (Dist.)

Yours faithfully

Department of Commerce
S.K.P. Govt. Degree College
Guntakal
Department in charge (Commerce)

S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

Department of Commerce

Circular

Date: 04-10-2017

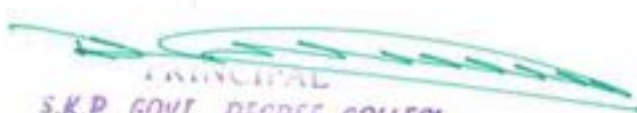
All the B.Com final year degree students are hereby informed that the Department of Commerce is going to start a certificate course in 'Tally'. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 10-10-2017. Interested students are required to register their names in the commerce Department. After successful completion of the course certificate will be provided to the students.


Coordinator
S.K.P. Govt. Degree College
GUNTAKAL.

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students


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S.K.P. GOVT. DEGREE COLLEGE
GUNTAKAL-515 803




10/10/17

TALLY CERTIFICATE COURSE (2017-18) SYLLABUS

Accounting – It is the most important feature of Tally ERP. the very first thing that comes to anyone's mind after listening about Tally is Accounting.


Billing – Billing is a significant part of any business. As and when you pass an accounting entry synchronously a bill is generated which you can use for raising or sending an invoice. Most people believe that Billing is a part of Accounting which is not true when it comes to business. Billing Option present in Tally eliminates the task of entering separate accounting.

Payroll – This feature can be used when you have a good number of employees. To maintain Payroll in Tally, functions such as employee groups, employee categories, pay heads, attendance, and course employees are used.

Banking – In this era of digitalization, no business can survive without Banking. With the help of Tally ERP, TDS GST both direct and indirect tax can be calculated automatically and its returns will be also be filed online.

Taxation – For any business to survive it shouldn't operate in isolation. The Business should work in cooperation with State as well as Central Government by paying appropriate Taxes. Calculation of Taxes based on the income, sale, and dispatch is quite hectic. Tally makes it easy for you to prepare any bill or invoice as it can give VAT, Income Tax, Excise, Customs, Service tax, etc.

Inventory – Maintenance of Stock is of utmost importance for any business. It's vital as it gives better control over business sales. Thus, the movement of stock is an integral part that can be kept in control.


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GUNTAKAL-515 002



Model Question Paper (2017-18)

Tally Certificate Course

Time: 1.30 hrs


Maximum Marks: 50


Each question carries 5 marks (8*5=40)

1. Mention what features are available in Tally ERP 9 for Accounting?
2. Mention what are the types of ledger you can make in Tally ERP 9?
3. Mention what is the shortcut to repeat the narration on a voucher?
4. Explain what is Tally and where it can be used?
5. Mention what are the options available in Account Books Menu in Tally ERP 9?
6. Explain what features you can use to convert data in encrypted form in Tally ERP9?
7. What does the statement of Inventory be used for?
8. Mention what are the types of Tally ERP 9 vouchers? Also give the shortcut for creating these vouchers?


Each question carries 1 mark (10*1=10)

1. Transfer of materials from one godown to another godown, use
 - a. Stock Journal
 - b. Purchase Journal
 - c. Manufacturing Journal
 - d. Both a and b
2. To remove a line at all reports screen, shortcut is
 - a. Alt + R
 - b. Alt + S
 - c. Alt + 1
 - d. Alt + T
3. Multiple godowns are activated from
 - a. F11 > F1
 - b. F11 > F2
 - c. F11 > F3
 - d. F11


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4. The shortcut used to activate calculator is
 - a. Ctrl + A
 - b. Ctrl + B
 - c. Ctrl + M
 - d. Ctrl + N
5. We can create multiple users in Tally activating
 - a. Tally Audit
 - b. Use Security Control
 - c. Both a and b
 - d. All of these
6. Single Entry mode is applicable for
 - a. Payment Voucher
 - b. Contra Voucher
 - c. Receipt Voucher
 - d. All of these
7. Tally package is developed by
 - a. Microsoft
 - b. Adobe Software
 - c. Apple Software
 - d. Tally Solutions
8. What is MRP?
 - a. Minimum Retail Price
 - b. Maximum Retail Price
 - c. Marginal Price
 - d. Market Price
9. Voucher Class for Interest calculation created based on
 - a. Debit and Credit Note
 - b. Journal Voucher
 - c. Receipt and payment Voucher
 - d. Both a and b
10. We can cancel a voucher using
 - a. Alt + X
 - b. Ctrl + Shift + X
 - c. Ctrl + X
 - d. Shift + X


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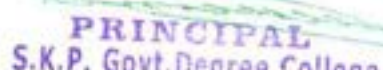



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SKP Government Degree College, Guntakal
Students list registered for Tally certification course 2017-18

S.no	Roll numbers	Name of the students
1	16155001	UNEBADI PAVAN KUMAR
2	16155002	GAJULA SOMANATH
3	16155003	SAYA UDAY KUMAR
4	16155004	SHAIK SHAKEEL AHMED
5	16155006	JYOGI SANDEEP
6	16155007	KUMMARA PURUSHOTTAM
7	16155008	V VISHWANATH
8	16155010	SHAIK MOHAMMED AFREEDI
9	16155012	BEVANAPATI PAVITHRA
10	16155013	C N RAMANJINEYULU
11	16155014	C RAMA KRISHNA
12	16155015	CHENNURU MANOHAR
13	16155016	DEVARA SHIVA
14	16155018	G PRAHLADA
15	16155019	GADDE SASI KUMAR
16	16155020	HOTHURU KULLAYAPPA
17	16155021	JUTUR KALAVATHI
18	16155022	K VENKATA RAMANA REDDY
19	16155023	KRUUBA JAGADEESH
20	16155024	M KUSHAL KUMAR
21	16155025	M MALLAIAH
22	16155026	M PRAKASH
23	16155027	MANDATI PURUSHOTTAM
24	16155029	P DASTAGIRI
25	16155031	P SARALA
26	16155211	P NEELAKANTA
27	16155212	PINJARI MAHAMMAD RAFI
28	16155213	PULADASARI VISHNUPRIYA
29	16155214	PUSALA PRABHAVATHI
30	16155215	R SHIRISHA
31	16155216	RAJAMMAGARI JAYAKRISHNA
32	16155217	SATHULA VADDE HARIKRISHNA
33	16155218	SHAIK FIRDOSE
34	16155219	SUNKARA INDU
35	16155220	TAVISIKODA SUKUMAR
36	16155221	TELUGU ANJANEYULU
37	16155222	TIRUMALA MOUNESH
38	16155223	VADLIPALLI BHAVANI
39	16155224	VANCHETI VEERESH
40	16155225	YEMMANNAGARI SURESH
41	16155226	YERUKALA RAVI
42	16155227	KMD ILLIYAZ
43	16155228	M NIZAMUDDIN
44	16155229	M ZAMEERA BANU
45	16155230	S SHAHEENA BEGUM


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SKP Government Degree College, Guntakal

Attendance sheet certificate programme -2017-18

S.no	Roll numbers	Name of the students	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
1	16155001	UNEBADI PAVAN KUMAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
2	16155002	GAJULA SOMANATH	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
3	16155003	SAYA UDAY KUMAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
4	16155004	SHAIK SHAKEEL AHMED	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
5	16155006	JYOGI SANDEEP	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
6	16155007	KUMMARA PURUSHOTTAM	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
7	16155008	V VISHWANATH	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
8	16155010	SHAIK MOHAMMED AFREEDI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
9	16155012	BEVANAPATI PAVITHRA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
10	16155013	C N RAMANJINEYULU	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
11	16155014	C RAMA KRISHNA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
12	16155015	CHENNURU MANOHAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
13	16155016	DEVARA SHIVA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
14	16155018	G PRAHLADA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
15	16155019	GADDE SASI KUMAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
16	16155020	HOTHURU KULLAYAPPA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
17	16155021	JUTUR KALAVATHI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
18	16155022	K VENKATA RAMANA REDDY	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
19	16155023	KRUUBA JAGADEESH	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
20	16155024	M KUSHAL KUMAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
21	16155025	M MALLAIAH	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X


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22	16155026	M PRAKASH MANDATI PURUSHOTTAM
23	16155027	P DASTAGIRI P SARALA
24	16155029	P NEELAKANTA
25	16155031	PINJARI MAHAMMAD RAFI
26	16155211	PULADASARI VISHNUPRIYA
27	16155212	PUSALA PRABHAVATHI
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40	16155225	KMD ILLIJAZ
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42	16155227	M ZAMEERA BANU
43	16155228	S SHAHEENA BEGUM
44	16155229	
45	16155230	

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SKP Government Degree College, Guntakal

Attendance sheet certificate programme -2017-18

S.no	Roll numbers	Name of the students	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45
1	16155001	UNEBADI PAVAN KUMAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
2	16155002	GAJULA SOMANATH	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
3	16155003	SAYA UDAY KUMAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
4	16155004	SHAIK SHAKEEL AHMED	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
5	16155006	JYOGI SANDEEP	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
6	16155007	KUMARA PURUSHOTTAM	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
7	16155008	V VISHWANATH	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
8	16155010	SHAIK MOHAMMED AFREEDI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
9	16155012	BEVANAPATI PAVITHRA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
10	16155013	C N RAMANJINEYULU	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
11	16155014	C RAMA KRISHNA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
12	16155015	CHENNURU MANOHAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
13	16155016	DEVARA SHIVA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
14	16155018	G PRAHLADA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
15	16155019	GADDE SASI KUMAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
16	16155020	HOTHURU KULLAYAPPA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
17	16155021	JUTUR KALAVATHI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
18	16155022	K VENKATA RAMANA REDDY	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
19	16155023	KRUUBA JAGADEESH	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
20	16155024	M KUSHAL KUMAR	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
21	16155025	M MALLAIAH	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Principal
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Anantapur (Dist.)

Department of Commerce
S.K.P. Govt. Degree College
GUNTAKAL.


S.K.P Government Degree College Guntakal
Department Of Commerce
Final Report Tally Certificate Course (2017-18)

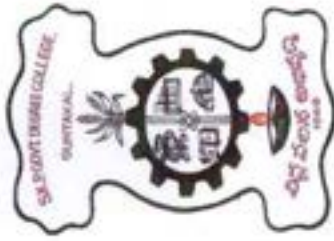
By offering a certificate course in Tally for 45 days, the Department of Commerce has made a modest beginning in its effort to instruct and enhance the students with practical understanding of the accounting software. For the benefit of the students, Tally was developed by the Department of Commerce with Dr. K. Gnaneswar's aid. The primary goal of the course, as previously decided, was to teach the graduating students Tally. The needs of the final year students were taken into consideration when developing the course's fundamental structure. The aforementioned course began on October 10, 2017, and it ended on February 2, 2018.

The feedback from the students was extremely favourable. For the opening session, the Seminar Hall was packed with students who were eager to participate. Dr. K. Gnaneswar, the principal, addressed the students and explained the importance of technology in both the social and corporate realms. He also appreciated the efforts of the business department and paid tribute to Sri P Janardhan Sastry, HOD, who was responsible for designing the course. There were many pupils enrolled in the course. There were 45 students who regularly attended the 09.00 A.M-10:00 AM courses. The lectures were interesting, instructive, and entertaining. Through interactive exercises, movies, handouts, seminars, quizzes, suggested readings, and films, the students were able to acquire and comprehend Tally. Brainstorming sessions, talks, group activities, and impromptu presentations helped the students feel more confident. The 45-day course was completed, and throughout that time, students were asked for unofficial input to help the course move forward.

A farewell celebration was organised on 07/02/2018, following the successful conclusion of the aforementioned Certificate course. Sri Dr. K. Gnaneswar, the college's principal, attended the event. The HOD presided over the meeting (commerce), Janardhan Sastry, Sri P. The Department in charge explained the reason for and need of introducing the Certificate course in his introductory remarks. The Principal recommended that the students incorporate the input from the Department of Commerce. The 45 students were all given certificates. Sri G. Pavan Kumar, a lecturer in Commerce, proposed the vote of gratitude at the conclusion of the event.


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GUNTAKAL, ANANTAPURAM-515803, A.P.

AFFILIATED TO SRI KRISHNADEVARAYA UNIVERSITY (SKU) ANANTHAPURAMU

RE-ACCREDITED BY NAAC WITH 'B' GRADE-CGPA-'2.76'



Department of Commerce

Certificate Of Participation

This is to Certify that Mr./Miss./Mrs. _____

studying _____ **bearing Hall Ticket No.** _____

successfully completed 'Tally Certificate Course' Organized by Department of Commerce, S.K.P. Government Degree College, Guntakal, held from 10\10\2017 to

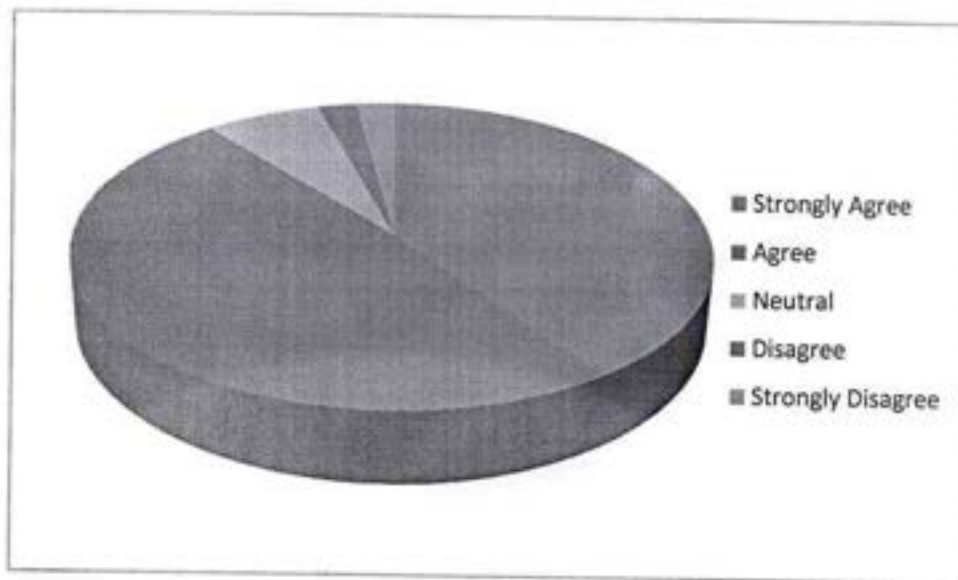
02\02\2018.


Department of Commerce
S.K. Coordinator
GUNTAKAL.


PRINCIPAL
S.K.P. Govt. Degree College
G Principal
Anantapur (A.P.)


Feedback Analysis

Particulars	Respondents	percentage
Strongly Agree	18	40.00
Agree	22	48.89
Neutral	3	6.67
Disagree	1	2.22
Strongly Disagree	1	2.22
Total	45	100



Approximately Forty eight percent of students agreed certificate course is helpful to them followed by forty percent of the students strongly agree course is beneficial to them. Seven percent of the students are neutral; two percent of the students each disagree and strongly disagree about the certificate course programme.

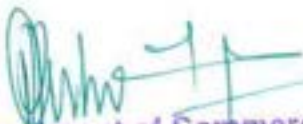

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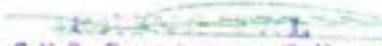

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SKP Government Degree College, Guntakal
MS-office Certificate Course Feed Back (2017-18)
Participants Feedback Form

Instructions: Please indicate your level of agreement with the statements listed below.

S.No	Particulars	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1	Participation and interaction were encouraged.					
2	The topics covered were relevant to me.					
3	The objectives of the training were clearly defined					
4	The content was organized and easy to follow.					
5	The materials distributed were helpful.					
6	The trainer was knowledgeable about the training topics.					
7	The time allotted for the training was sufficient.					
8	The training objectives were met.					
9	The trainer was well prepared.					
10	The meeting room and facilities were adequate and comfortable.					


 Department of Commerce
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Certificate course -2017-18




Department of Commerce
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SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF MATHEMATICS

MINUTES OF DEPARTMENTAL MEETING FOR THE CONDUCT OF CERTIFICATE COURSE

2017-2018

The department of mathematics has been serving as a guide to inculcate mathematical skills among the students. As another step in building the career of the final B.Sc students, The department as resolved to conduct a certificate course in mathematics.

The competitive world of job market has been looking for young graduates with good logical thinking and analytical skills. With the intention of imparting necessary mathematical skills to outgoing students, the department of mathematics as taken the initiative.

The department has conducted a meeting with the staff members of department in the college on 01/07/2017. The meeting was attended by the head of the dept Sri. Y Purushotham Reddy, faculty Sri. B Siva Prasad and Sri. J Thimmappa. By the direction of principal, the department unanimously resolve to conduct the certificate course in mathematics, for the outgoing final year degree students of our college for a duration of 40 days.

Sri. Y Purushotham Reddy (Incharge) : *Y. purushotham Reddy*

Sri. B Siva Prasad, (Faculty) : *B. Siva Prasad*

Sri. J Thimmappa, (Faculty) : *J. Thimmappa*



[Signature]
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SKP Govt. Degree College
GUNTAKAL, Ananthapuramu (DL)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF MATHEMATICS

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE

Date : 03/07/2017

2017-2018

From,

Y Purushotham Reddy (Incharge)

SKP Government degree college,
Guntakal

Respected Sir,

To,

The principal

SKP Government degree college,
Guntakal

I would like to put forth a proposal to introduce a certificate course in mathematics for the final year degree students of our college. The dept of mathematics is very much cognizant of the growing the needs of the outgoing students. Since, mathematics has become the gateway for all types of employment and there is a great need for the improvement of logical thinking and reasoning skills of the students for getting employed. Keeping all these aspects in view, the department of mathematics would like to said course.

The details of the programme are :

- 1) Name of the proposed programme : Ratios & Proportion, Time & Distance, Time & Work
- 2) Duration and timing of the programme : 40 Days & 3PM - 4PM
- 3) Start date of the programme : 19/07/2017
- 4) End date of the programme : 28/08/2017
- 5) Course fee : Nil
- 6) No.of students expected for admissions : 30



Y. Purushotham Reddy
Yours faithfully
Lecturer in Mathematics
S.K.P Govt. Degree College
Guntakal

SKP Govt. Degree College
GUNTAKAL, Ananthapuramu (D.A.)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF MATHEMATICS

CIRCULAR

04/07/2017

This is to inform to all the final year degree students that the department of mathematics would like to start a certificate course in "Ratios and Proportion, Time & Distance, Time & Work". the duration of course in 40 days. Students need not pay fee for the course. The classes will commence on 21/07/2017. interested students are required to give their names to Sri. J.Thimmappa, lecturer in mathematics before on 17/07/2017.

J. purushotham Reddy
Incharge

Dept of Mathematics

Co-ordinator

Copy to the library notice board

Copy to the notice board

Copy for circulation among the students



[Signature]
SKP Govt. Degree College
GUNTAKAL, Ananthapur Dist.

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF MATHEMATICS

FINAL REPORT OF CERTIFICATE PROGRAMME

(2017 - 2018)

The department of mathematics has made a humble beginning to impart and enrich the students with mathematical students by conducting a certificate course entitled "Ratio & Proportion, Time & Distance, Time & Work" for duration of 40 days. The certificate course was started on 19/07/2017 and successfully completed on 28/08/2017. Since this course was the first of its kind in the college, not many students have enrolled in the course. 30 students regularly attended the classes conducted by 03:00PM to 04:00PM. A valedictory function was conducted on 01/09/2017. The meeting was preceded over by the principal, Dr. K. Gnaneswar. In this opening remarks, the head of the department Sri. Y Purushotham Reddy, explained the need and necessity of introducing the certificate course, advised the students to make use of the inputs given by dept of mathematics. Certificates were distributed to the all 30 students. Lecturer in mathematics B.Siva Prasad propose the vote of thanks.

Principal

PRINCIPAL
S.K.P. Govt Degree College
GUNTAKAL, Ananthapuramu (Dt)



SKP GOVERNMENT COLLEGE, GUNTAKAL

SYLLABUS FOR CERTIFICATE COURSE IN ARITHMETIC AND LOGICAL REASONING

NUMBERS AND ITS PROPERTIES :

1. Number system
2. Divisibility rules
3. HCF and LCM of numbers
4. Ratio and proportion
5. Percentage

ARITHMETIC ABILITY :

1. Data Analysis
2. Time and distance
3. Time and work
4. Problems on ages and calendars
5. Clock
6. Directions

LOGICAL REASONING :

1. Analogy
2. Coding and Decoding
3. Mathematical operations
4. Blood Relations
5. Ranking
6. Logical arrangement of words
7. Statements and Conclusions
8. Odd Man Out
9. Missing Number
10. Verifications of truth Statements



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S.K.P. GOVERNMENT DEGREE COLLEGE:: GUNTAKAL

DEPARTMENT OF MATHEMATICS CERTIFICATE COURSE STUDENT LIST

2017-2018

S.No	Name of the student	University Reg. No.	Signature
1	B.NEELIMA	15151001	B. Neelima
2	M.SUPRIYA	15151003	M. Supriya
3	M.SOMASEKHAR	15151004	M. soma shekar
4	P.MANJULA	15151006	p. Manjula
5	C.KUMARI	15151010	C. Kumari
6	G.DIVYA SRI	15151014	G. Divya Sri
7	K.SREENIVASULU	15151016	K. Sreenivasulu
8	M.RAJASEKHAR	15151019	M. Rajasekhara
9	M.S.SHYAMALA	15151021	M.S. Shyamala
10	M.PRABHAVATHI	15151022	M. Prabhavathi
11	A.DIWAKAR	15151061	A. Diwakar
12	C.THIPPANNA	15151067	C. Thippanna
13	G.PAMANNA	15151070	G. Pannanna
14	K.VASAVI	15151072	K. Vasavi
15	M.LAKSHMI	15151074	M. Lakshmi
16	N.LAKSHMANNA	15151077	N. Lakshmanna
17	N.NAGARAJU	15151078	N. lakshmanna
18	P.VINAY BABU	15151079	P. Vinay Babu
19	B.KAVITHA	15151113	B. kavitha
20	B.LINGA RAJU	15151118	B. kavitha
21	B.S.PRIYANKA	15151301	B.S. PRIYANKA
22	D.SHARMILA	15151302	D. Sharmila
23	K.SAMEERAKOUSAR	15151304	K. Sameerakousar
24	K.LAKSHMI VASANTHA	15151305	K. Lakshmi Vasantha
25	B.MAHALAKSHMI	15151308	B Mahalakshmi
26	C.KIRAN JYOTHI	15151309	C. kiran jyothi
27	D.PAVANI	15151310	D. Pavani
28	P.SANTHOSH	15151312	P. santhosh.
29	S.SALEEM BASHA	15151314	S. Saleem Basha
30	S.INDRA	15151316	S. Indira

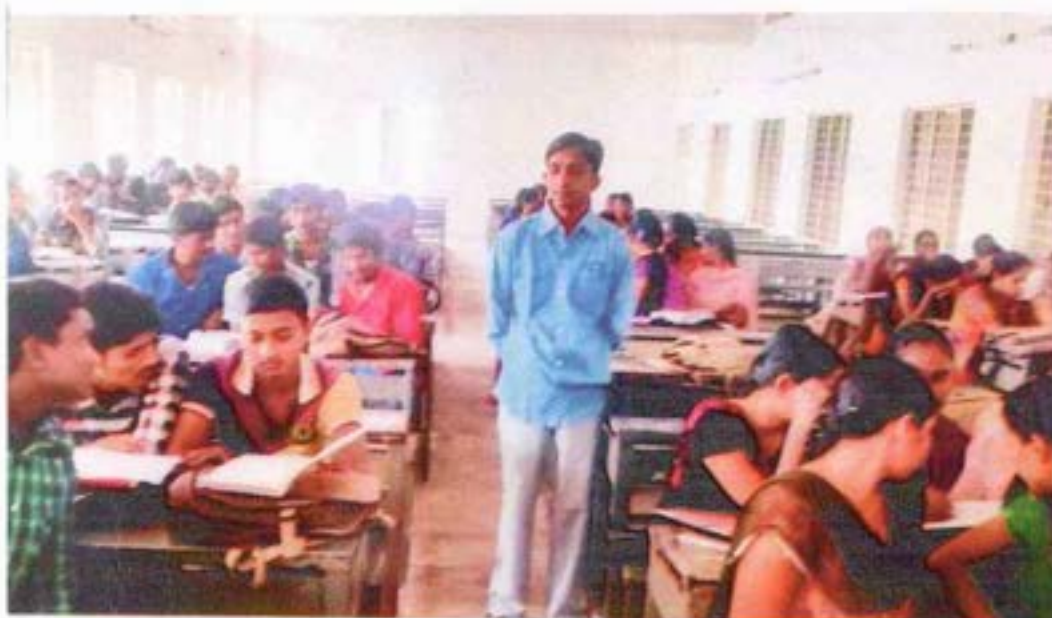


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Y. purushotham Reddy.
Incharge.
Lecturer in Mathematics
S.K.P. Govt. Degree College
Guntakal

Photography of The Programme

2017-2018



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SKP GOVERNMENT DEGREE COLLEGE

GUNTAKAL

DEPARTMENT OF MATHEMATICS

FEED BACK ON CERTIFICATE COURSE

TOPICS : RATIO & PROPORTION, TIME & WORK

2017-2018

(PLEASE TICK (✓) ON ANY ONE OF THE FOLLOWING)

1. How do you rate the quality of teaching in the certificate course

- a) Excellent b) Good c) Average d) Poor

2. How is the syllabus appropriate in covering the course

- a) Excellent b) Good c) Average d) Poor

3. Whether the certificate course on Ratio & Proportion, Time & Work is useful to you

- a) Excellent b) Good c) Average d) Poor

4. How do you rate the overall certificate course

- a) Excellent b) Good c) Average d) Poor

5. Is the timing of conduct of classes to your satisfaction

- a) Excellent b) Good c) Average d) Poor

Comments & Suggestions :

Signature of the Student



(

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 GUNTAKAL, Ananthapuramu (A.P.)

SKP GOVERNMENT DEGREE COLLEGE : GUNTAKAL

Certificate Course (2017-18)

Department of Mathematics

Participants Feedback Form

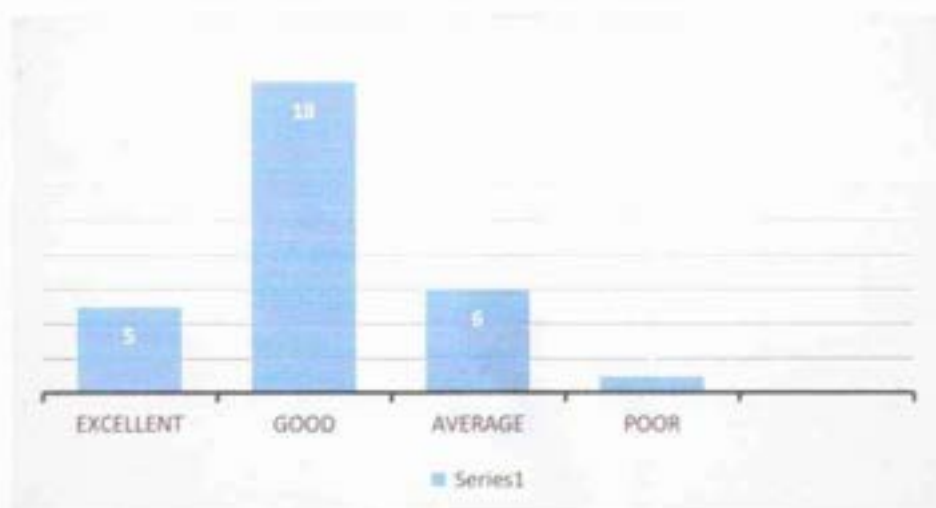
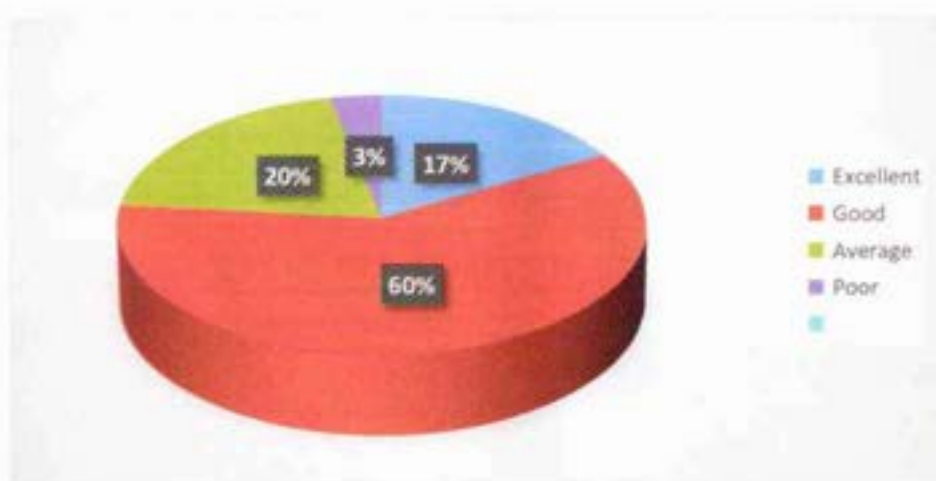
Total Students 30

Excellent 5

Good 18

Average 6

Poor 1



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GUNTAKAL, Ananthapuramu

Minutes of Department meeting for conduct of Certificate Course in "Electrical Appliances"

The choice to teach students technical skills as an enrichment was taken by the Department of Physics, a pioneer in satisfying student demands. Both the labour market and business require skilled graduates. It has been found that the majority of students have high academic knowledge but just average practical skills. Therefore, the department started this activity to spread real-world knowledge and skills.

The Physics Department convened a meeting with its members in the staff room on June 22, 2017. The meeting was presided over by Sri C Sankar Reddy, the in-charge lecturer, and Sri D. Umar Shareef, a lecturer in physics, was also present. At the principal's request, the department unanimously decided to teach the Certificate course in Electrical Appliances for the outgoing students from the Physics Department. A further decision is made to run the course for 50 hours spread over 30 days. It has also been determined to hire technical experts from regional professional universities and to give more priority to training actual skills than to academic concepts.

- | | | |
|----------------------------|--------------------------------------|-------------------------|
| 1 Sri .CSankar Reddy . | Lecturer in Charge of the Department | <i>C. Sankar Reddy</i> |
| 2. Sri Sri M Bheem Praksh, | Lecturer in Physics | <i>M. Bheem Prakash</i> |
| 3. Sri .L Sreeram Reddy | Lecturer in Physics | <i>L. Sreeram Reddy</i> |


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S.K.P GOVT DEGREE COLLEGE, GUNTAKAL
PROPOSAL FOR INTRODUCTION OF CERTIFICATE COURSE IN
ELECTRICAL APPLIANCES

From
C Sankar Reddy
Lecturer in Physics
S.K.P Govt. Degree College

To
The Principal
S.K.P Govt Degree College
GUNTAKAL

Sir,

For our college students who are in their last year of Physics, the department of Physics suggested to offer a certificate course in "Electrical Appliances." Our Physics department is particularly aware of the growing need from graduating students for earning skills in electrical appliance repair, which will help young graduates find employment in the field and encourage self-employment. Our department would like to begin the aforementioned course while keeping all of these factors in mind.

The details of the programme are as detailed below

1. Name of the proposed programme :	Electrical Appliances
2. Duration and timings of the programme	50 hours and 3PM - 4.30PM
3. Proposed date of commencement	03-07-2017
4. Course fee	Nil
5. Number of students expected to join the course	40

Dt :23-06-2017

Yours faithfully

C. Sankar Reddy
C Sankar Reddy


PRINCIPAL
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GUNTAKAL, Ananthapuramu (DL)

S.K.P GOVT DEGREE COLLEGE,GUNTAKAL

DEPARTMENT OF PHYSICS

CIRCULAR

Date 24-06-2017

This is to inform all the Physics students of final year that Department of Physics proposes to start a certificate course in "**Electrical Appliances**". The duration of the course is 40days. Students need not pay any fee for the course .The course commences from 03-07-2017. Interested students can register their names to Sri M BheemaPrakash lecturer in Physics, and the course co-ordinator

M. Bheem Prakash
co-ordinator

Principal

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GUNTAKAL, Ananthapuramu (Dt.)

Copy circulated to all III yr physics students

Copy to notice board

Copy to file

S.K.P Govt Degree College ,GUNTAKAL

Department of Phsysics

Certificate Course in Electrical Appliances

SYLLABUS

UNIT-I

Voltage, Current, Resistance, Capacitance, Inductance, Electrical conductors and Insulators, Ohm's law, Series and parallel combinations of resistors, Galvanometer, Ammeter, Voltmeter, Multimeter, Transformers, Electrical energy, Power, Kilowatt hour (kWh), consumption of electrical power

UNIT-II

Direct current and alternating current, RMS and peak values, Power factor, Single phase and three phase connections , Basics of House wiring , Star and delta connection , Electric shock, First aid for electric shock, Overloading , Earthing and its necessity, Short circuiting , Fuses , MCB , ELCB, Insulation, Inverter, UPS

UNIT-III

Principles of working, parts and servicing of Electric fan, Electric Iron box, Water heater; Induction heater, Microwave oven; Refrigerator, Concept of illumination, Electric bulbs, CFL, LED lights, Energy efficiency in electrical appliances, IS codes & IE codes.


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S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL
DEPARTMENT OF PHYSICS
STUDENTS LIST OF CERTIFICATE COURSE
2017-18

S.No	Name of the student	Hall Ticket No	Signature
1	A Diwakar	15151061	A. Diwakar
2	A Umesh	15151064	A. umesh
3	B Bhaskar	15151065	B. Bhaskar
4	C Lakshmi Narayana	15151066	C. Lakshmi Narayana
5	C Thippanna	15151067	C. Thippanna
6	D Mounika	15151068	D. mounika
7	G Pushpavathi	15151069	G. pushpavathi
8	G Pamanna	15151070	G. Pamanna
9	K Jayalakshmi	15151073	K. Jayalakshmi
10	M Lakshmi	15151074	M. lakshmi
11	M Balavani	15151076	M. Balavani
12	N Lakshmananna	15151077	N. Lakshmananna
13	N Nagaraju	15151078	N. Nagaraju
14	P Vinay Babu	15151079	P. Vinay Babu
15	B Chiranjeevi	15151113	B. Chiranjeevi
16	B Kavitha	15151116	B. kavitha
17	B Mamatha	15151117	B. mamatha
18	B Lingaraju	15151118	B. Lingaraju
19	B Rajesh	15151121	B. Rajesh
20	E Bhaskar	15151123	E. Bhaskar
21	E Suresh	15151124	E. Suresh
22	G K Sowmya	15151126	G. K Sowmya
23	G Siva Krishna	15151127	G. Siva Krishna
24	K Rangaswamy	15151130	K. Rangaswamy
25	L Jayalakshmi	15151132	L. Jayalakshmi
26	M Anand Babu	15151133	M. Anand Babu
27	M Sudhakar	15151135	M. Sudhakar

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S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF PHYSICS

CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

ATTENDANCE SHEET FOR THE YEAR 2017-18

S.No	Name of the student	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32
1	A Diwakar	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
2	A Umesh	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3	B Bhaskar	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4	C Lakshmi Narayana	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	C Thippanna	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	D Mounika	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	G Pushpavathi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	G Pamanna	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
9	K Jayalakshmi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
10	M Lakshmi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
11	M Balavani	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
12	N Lakshmana	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
13	N Nagaraju	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
14	P Vinay Babu	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
15	B Chiranjeevi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
16	B Kavitha	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
17	B Mamatha	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
18	B Lingaraju	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
19	B Rajesh	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
20	E Bhaskar	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
21	E Suresh	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
22	G K Sowmya	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
23	G Siva Krishna	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
24	K Rangaswamy	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
25	L Jayalakshmi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
26	M Anand Babu	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
27	M Sudhakar	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

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MODEL QUESTION PAPER-1

Time: 1½ hrs (90 Minutes)

Max Marks 50

SECTION -A

4 X 5 =20 Marks

Answer any four questions. Each answer carries 5 marks
(At least 1 question should be given from each Unit)

1	Define current and write its importance
2	Write about Voltmeter
3	Explain conversion process of Ammeter
4	What is phase connection?
5	Write star type connection in brief.
6	Explain about Insulators or Insulation.
7	Write about energy efficiencies in Electrical Appliances.
8	Discuss the functions of Induction Heater and its uses

SECTION B

3x10M = 30 Marks

Answer any three questions. Each answer carries 10 marks
(At least 1 question should be given from each Unit)

1	What is current? Write about electric current and its importance.
2	What is ohm's law? Explain its role in current electricity.
3	Explain about Direct current(DC) and Alternating current (AC) in detail.
4	What are SRAR , DELTA connections? Explain them in detail.
5	Discuss about the principles, working, parts of an Electric Fan

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S.K.P GOVT. DEGREE COLLEGE , GUNTAKAL

DEPARTMENT OF PHYSICS

FINAL REPORT ON CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

The Department of Physics has made a humble beginning to impart and enrich with practical knowledge on servicing of electrical appliances by conducting a course for duration of 40 days. The motto of the course is to impart hands on experience like serving a electric fan electric iron, heater and so on for outgoing students..The course was started On 03-07-2017 and completed on 13-08-2017. As it is the first of its kind in the college ,the number of students enrolled was not encouraging. Only 28 students regularly attended the classes from 3PM to 4.30PM. After successful completion of the course a valedictory function was conducted on 13-08-2017 from 3PM to 4PM. Our principal Dr K. Ganeswar graced the occasion. In his opening remarks, Principal insisted the students the need for certificate courses. Our lecturer in charge Sri C Sankar Reddy insisted to make use of opportunities and utmost utilization of resources, available to them. Certificates were distributed to the students. Lastly Sri L Sreerama Reddy, Lecturer in Physics proposed vote of thanks for the programme .


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S.K.P GOVT.DEGREE COLLEGE, GUNTAKAL
CETIFICATE OF COMPLETION

This is to certify that Sri/Miss/Mrs _____

Studying _____ successfully completed his/ /her

_____ conducted by Department of _____

held from _____ to _____

Coordinator

Dept.Incharge

Principal
PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Anantapuramu (DL)

S K P Government Degree College, Guntakal
Department of Physics
CERTIFICATE COURSE ON ELECTRICAL APPLIANCES 2017-18
FEEDBACK FORM

S.No		Excellent	Good	Average	Poor
1	Presentation by the mentor				
2	Confidence levels of the mentor				
3	Hands on experience by the students				
4	Maintainance of the lab equipment				
5	How is the course material supplied				
6	Average understanding levels of the student				
7	Yours confidence levels after completion of the course				
8	Overall Performance on the course				
9	Do you feel this course to be continued further	Yes/No			
10	Suggestions for improvement				

Sig of the Student


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SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL

Certificate Course (2017-18)

Department of Physics

Participants Feedback Form

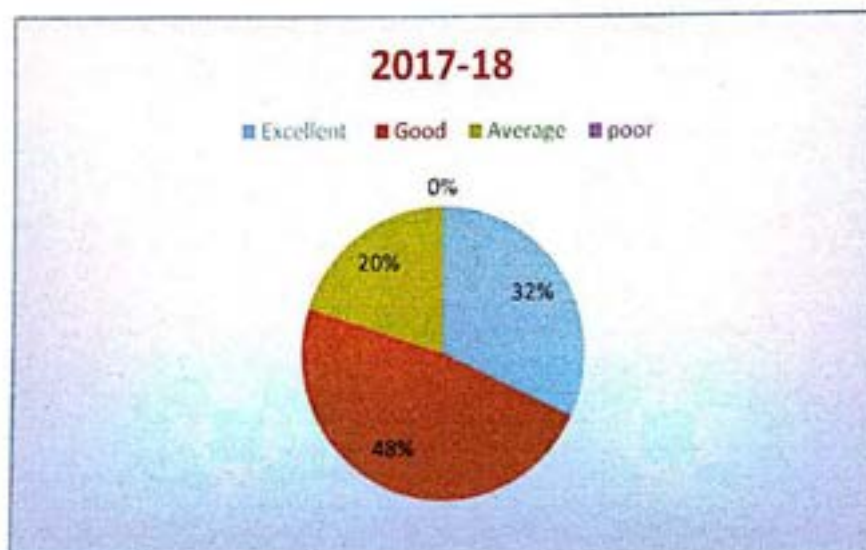
Total Students 27

Excellent 5

Good 15

Average 7

Poor 0



PRINCIPAL
SKP Govt Degree College
GUNTAKAL, Ananthapur District
AP-515 002

S.K.P.Government College

Guntakal:: Ananthapuram Dist



Department of Chemistry

CERTIFICATE COURSE IN CHEMISTRY

2017-18

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF

"CERTIFICATE COURSE IN WATER ANALYSIS"

A superior quality of water is crucial to the economic, health, and social well-being of the people. Monitoring the quality of your water and testing it regularly is very important to maintain reliable and safe water sources and eliminate the potential health risks related to water contamination. The need for clean pure drinking water and awareness on quality and conservation of water is increasing day by day. Water is a source of several water born diseases. It is imperative and necessary to have practical knowledge on water quality. Hence, Department of Chemistry has decided to introduce certificate course In Water Analysis to enhance proficiency and practical knowledge in Water Chemistry, with the humble intention of imparting necessary knowledge on water analysis and quality parameters of water to the outgoing students. This initiative has been taken by department of chemistry.

Department of Chemistry, pioneer in catering to the needs of the students has decided to reintroduce Certificate Course in Water Quality . With the objective of starting a certificate Course in "WATER QUALITY" , The department of chemistry has conducted a meeting with the members of the department in the Departmental Staffroom on 05/7/2017. The meeting is chaired by the Incharge of the Department and on the instruction by The Principal. The department has unanimously resolved to conduct certificate course in Water Analysis for the outgoing Final year degree students of our college.

The course is designed to be for a duration of 45 days. Further it is resolved to concentrate on students with rural background and total intake of the students shall be less than 45. Circular, informing the students will be sent after the approval by the Principal and the classes of the Certificate Course shall be conducted off the time table of the college.

Date : 05/07/2017

Dept. of Chemistry, SKP Govt. College, Guntakal



T. Jithendra
Incharge
Department of Chemistry
Dept. of Chemistry
S.K.P. Govt. College
Guntakal, Anantapur (Dt.)

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

Dt : 06/07/2017

From
The Incharge
Department of Chemistry
S.K.P. Government College
Guntakal

To
The Principal
S.K.P. Government College
Guntakal

Respected Sir,

I would like to put forth a proposal before your goodness to introduce a Certificate course in Chemistry for B.Sc. final year students of our college for 2017-18. Due to increase in awareness of water born diseases, it is imperative for the students of Chemistry and in general every student to have awareness on parameters of Water Quality. I request you Sir, to permit us to start Certificate Course in Water Analysis by Dept. of Chemistry.

Thanking You Sir.

6/7/17
P. Incharge
Details of the Programme are :

- | | |
|---|----------------------------|
| Program duration | : 45 Days |
| > Timings of the program | : 3.00 to 4.00PM |
| > Duration of the program | : 10/07/2017 to 24/08/2017 |
| > Course fee | : -Nil- |
| > Number of students expected for admission | : 45 |

PRINCIPAL
S.K.P. GOVERNMENT COLLEGE
GUNTAKAL-515 001

Dept. of Chemistry, SKP Govt. College, G



T. J. Incharge
Department of Chemistry
Dept. of Chemistry
S.K.P. Govt. College
Guntakal, Anantapur (D.A.)

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

CIRCULAR

Dt : 07/07/2017

INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

This is to inform to All the Final year Degree students of B.Sc. Chemistry, that the Department of Chemistry would like to start a "**CERTIFICATE COURSE IN WATER ANALYSIS**". The duration of course is 6 weeks/45 days. There is NO Course Fee and is offered as value addition the Students of Chemistry . The course shall be run by the Department of Chemistry after the college hours . All the interested students are required to give their names to the Incharge of the Department. The Course shall enhance the knowledge of Analytical Chemistry and shall be useful to their Career in Chemistry.

Details of the Programme are :

- Program duration : 45 Days
- Timings of the program : 3.00 to 4.00PM
- Duration of the of the program : 10/07/2017 to 24/08/2017
- Course fee : -Nil-
- Number of students expected for admission : 45

T. Jithender
Incharge

Department of Chemistry
Incharge
Dept. of Chemistry
S.K.P. Govt. College
Guntakal, Anantapur (Dt.,

- Copy to Departmental Notice Board
- Copy to College Library Notice Board
- Copy to College Office
- Departmental Copy

Dept. of Chemistry, SKP Govt. College, Guntakal



S.K.P. GOVERNMENT COLLEGE

Guntakal :: Anantapuram dist

DEPARTMENT OF CHEMISTRY

CERTIFICATE COURSE ON "WATER ANALYSIS"

SYLLABUS

Theory: 30h

Course Credits:2

Unit- I

6h

Importance and unique properties of water

Types of water pollutants:

- Organic pollutants: Oxygen demanding wastes, disease causing agents.
- Inorganic pollutants: Inorganic salts, mineral acids, finely divided metals and trace elements, metal complexes

Unit II

2h

Water quality standards: Quality of ground water, water quality criteria given by CPCB for drinking water, test characteristics of drinking water (colour, odour, taste, pH, total dissolved salts, alkalinity, total hardness)

Significance of testing: Different tests (temperature, pH, total dissolved salts, salinity, hardness), Reasons for testing.

Different methods of expressing concentration: Weight percentage, volume percentage, molarity, normality, mole fraction, molality and ppm.

Unit III

6h

Theory on preparation of reagents and standard solutions for water analysis: Standard H_2SO_4 , Standard KCl Solution, EDTA solution, Standard $MgSO_4$ solution, NaOH solution, Buffer Solution, Eriochrome Black-T indicator solution, Standard NaCl Solution, Standard $AgNO_3$ Solution, Potassium chromate indicator solution, Standard Na_2SO_4 solutions.



Practical: 15 h

1. Determination of physical parameters of water: Color, Odor, pH, Conductivity.
2. Estimation of Total Dissolved Salts (TDS)-
3. Determination of Alkalinity of water sample-
4. Estimation of carbonate and bicarbonate in water-
5. Determination of Total hardness of water by EDTA method –

Reference books for practical: -

1. APHA (American Public Health Association) Handbook, 1998
2. Soil, Plant and Water Analysis - P. C. Jaiswal
3. Chemical and Biological Analysis of Water - Dr. R. K. Trivedy and P. K. Goel.
4. Practical Biochemistry - J. Jayaraman
5. FSSAI manual for Water Analysis.



S.K.P. Government College :: Guntakal

Model Question Paper

Certificate Course on "Water Analysis"

Time: 2hrs

Max marks: 50

SECTION – A

3X10= 30Marks

I Answer any Three questions. Each question carries Ten marks.

- 1.
- 2.
- 3.
- 4.
- 5.

SECTION – B

4X5= 20Marks

II Answer any Four questions. Each question carries Five marks

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.



Dept. of Chemistry, SKP Govt. College, Guntakal

T. J. H. Rao
Incharge
Dept. of Chemistry
S.K.P. Govt. College
Guntakal, Anantapur (DL)

BRIEF REPORT ON THE CONDUCTION OF THE

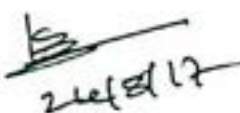
CERTIFICATE COURSE IN "WATER ANALYSIS"

The Department of Chemistry has made humble beginning to impart and enrich students with basic concepts of Water Quality and parameters of Water Testing by introducing Certificate course in Water Analysis for the B.Sc. Final year outgoing students of 2017-18. The course started on 10/07/2017 and completed on 24/08/2017. This has been third consecutive year of running the Course. The Certificate course was conducted for a period of 45 days with 30 hours of Theory and 15 hours of Practicals from 3.00Pm to 4.00PM off the college hours. After the successful completion of the course,

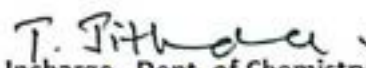
- | | |
|---|----------------------------|
| ➤ Program duration | : 45 Days |
| ➤ Timings of the program | : 3.00 to 4.00PM |
| ➤ Starting date of the program | : 10/07/2017 to 24/08/2017 |
| ➤ Course fee | : -Nil- |
| ➤ Number of students joined the programme | : 45 |

A Field trip was organized as a part of course to practically acquaint the Students of Certificate course to "Guntakal Municipal water works" and Summer Storage Tanks at G.Kottala Village along with Water Treatment Plant. The students were taken to water treatment plant. It contains Sedimentation tank Filtration Tank and Chlorination tank and Bleaching. The water quality parameters like pH, particulate matter, TDS were demonstrated to students. Raw water collection point from HNSS To SS tank-1 and SS tank-2, Pump house from SS tanks to water treatment plant, Chlorination process, Alum addition process, Water quality test, 2% chlorination, Distribution of water to towers were demonstrated on field trip day.

Examination was conducted on the last day of the course and Certificates were distributed to the students on the Valedictory Day function. Out of 45 students enrolled for the course, 40 students attended the course and completed successfully. On the valedictory function, Principal Dr.K.Gnaneswar appreciated the Chemistry Dept and students for successfully running the course. The Departmental Staff were present on the occasion. The Feedback is collected on the course from the students. Students actively participated in the course and completed the course successfully.


24/8/17
PRINCIPAL
S.K.P. GOVERNMENT COLLEGE
GUNTAKAL-515 801.




Incharge, Dept. of Chemistry
Incharge
Dept. of Chemistry
S.K.P. Govt. College
Guntakal, Anantapur (Dt.)

Students starting to Field Trip as a part of Certificate Course



Water Quality Methods practically demonstrated at Guntakal Municipal Water Works



Dept. of Chemistry, SKP Govt. College, Guntakal

Students at ICT Class in Certificate Course



S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

Certificate Course in Water Analysis

This is to Certify that Mr/Ms _____ of

B.Sc., (MPC/BZC/Microbiology/Biochemistry), 2017-18 : Semester –V has completed the

“Certificate Course in Water Analysis” conducted by

Department of Chemistry, S.K.P. Government College and acquired _____ grade.

**Incharge
Department of Chemistry**

The Principal



Department of Chemistry

List of students enrolled in certificate course
in Chemistry : 2017-18.

S.N	Name of the student	Group	H.T. NO.	Signature of stud.
1.	S. Shabbana	BZC TM	16151003	S. Shabbana
2.	A. Bhargava	BZC TM	16151006	A. Bhargava
3.	B. Sonthi	BZC TM	16151007	B. Sonthi
4.	B. Yerriswami	BZC TM	16151009	B. Yerriswami
5.	C. Bhuvaneshwari	BZC TM	16151010	C. Bhuvaneshwari
6.	D. Hussain Peera	BZC TM	16151011	D. Hussain Peera
7.	H. Vanitha	BZC TM	16151013	H. Vanitha
8.	M. Devendra	BZC TM	16151018	M. Devendra
9.	K. Jayalakshmi	BZC TM	16151015	K. Jaya
10.	T. Ramajaneamma	BZC TM	16151014	T. Ramajaneamma
11.	M. Kaipana	BZC T.M	16151019	M. Kaipana
12.	N. Nagaraju	BZC TM	16151021	N. Nagaraju
13.	P. Balakrishna	BZC TM	16151023	P. Balakrishna
14.	P. Bheemesh	BZC TM	16151024	P. Bheemesh
15.	P. Saraswathi	BZC TM	16151025	P. Saraswathi
16.	S. Sankhamuthy	BZC TM	16151026	S. Sankhamuthy
17.	B. Varalakshmi	BZC TM	16151027	B. Varalakshmi
18.	B. Ramajaneyswari	BZC TM	16151028	B. Ramajaneyswari
19.	S. Saleha Banu	BZC T.M	16151029	S. Saleha
20.	B. Ramajaneyswari	BZC TM	16151030	B. Ramajaneyswari
21.	P. Lakshmi Bai	BZC TM	16151031	P. Lakshmi Bai
22.	C. Uma	BZC TM	16151032	C. Uma

S.K.P. Govt College
Guntakal



Department of Chemistry

List of Students enrolled in certificate course
in Chemistry : 2017-18

S.No	Name of the student	Group	H.T NO	Signature of student
23	En. Rajasekhara	B3C	16151033	En. Rajasekhara
24	H. Erenma	B2C TM	16151034	H. Erenma
25	Ranu Teja	B3C	16151035	B. Teja
26	M. Latha	B2C	16151036	M. Latha
27	N. En. Nagaraju	B3C	16151037	N. En. Nagaraju
28	N. Suresh Babu	B2C	16151038	N. Suresh Babu
29	A. Hanumantha	B3C	16151039	A. Hanumantha
30	B. Mohan	B12C	16151314	B. Mohan
31	B.P. Prathiba	B12C	16151315	B.P. Prathiba
32	K. Abbas	B12C	16151316	K. Abbas
33	M. Babu Naik	B12C	16151317	M. Babu Naik
34	T. Lavanya	B12C	16151318	T. Lavanya
35	S. Saima	B12C	16151322	S. Saima
36	J. Raju	B12C	16151323	J. Raju
37	md. Ali Abbas	MIBC	16151271	md. Ali Abbas
38	M. Kalavathi Bai	MIBC	16151274	M. Kalavathi Bai
39	P. Mahabab bai	MIBC	16151275	P. Mahabab bai
40	S. Apsana	MIBC	16151276	S. Apsana
41	S. Soudhama	MIBC	16151277	S. Soudhama
42	S. Bharathi	MIBC	16151278	S. Bharathi
43	R. Anand Kumar	MIBC	16151279	R. Anand Kumar
44	H. Lakshminarayana	MIBC	16151280	H. Lakshmi Narayana
45	P. Rajiya	MIBC	16151281	P. Rajiya

T. J. S. Chakraborty
Dept. of Chemistry
S.K.P. Govt. College
Guntakal, Anantapur (D.C.)

REGISTER OF ATTENDANCE & FEES

Name of the Institute S.K.P. Govt. College, Guntakal

FOR THE MONTH OF

2017-18 20

Section certificate Course in Chemistry Place Dept. of Chemistry, S.K.P. Govt. College, Guntakal

Sl. No.	Admission No.	NAMES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	No. of days present	FEES Rs. P.	Date of payment	
1.	005	S. shabana	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
2.	006	A. Bhargava	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
3.	007	B. sathi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
4.	009	B. Yesswami	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
5.	010	C. Bhuvaneshwari	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
6.	011	D. Hussain Beba	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
7.	013	H. Vanitha	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
8.	014	T. Ramanjamma	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
9.	015	K. Jayalakshmi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
10.	016	M. Devendra	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
11.	019	M. Kalpana	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
12.	021	N. Nagasaju	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
13.	023	P. Balakrishna	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
14.	024	P. Bhimesh	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
15.	025	P. Saraswathi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
16.	026	S. Shanmugasathy	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
17.	028	B. Valsalakshmi	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
18.	026	B. Ramajanyulu	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
19.	029	S. Saleha Banu	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
20.	030	B. Ramanjanyulu	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
21.	031	P. lakshmi Bai	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
22.	031	C. Uma	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
23.	033	G. Rajasekar	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
24.	034	H. Eemma	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
25.	035	Banu Teja	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
26.	036	M. Latha	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
27.	037	N.G. Nagasaju	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
28.	038	N. Sunesh Babu	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
29.	313	A. Harunakhan	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/		
Number present M			/												/																						
Daily E			/												/																						
Initials M			/												/																						
E			/												/																						

No. on roll at the beginning of month

Admitted during the month

Left No. on roll at end of month

No. of working days

Average attendance during the month

No on roll during the month

100

REGISTER OF ATTENDANCE & FEES

Name of the Institute Stp Govt. College, Guntur

FOR THE MONTH OF

2017-18 20

Section Certificate Course in Chemistry Place Dept. of Chemistry

Sl. No.	Admission No.	NAMES	JULY												AUGUST																		No. of days present	FEES Rs. P.	Date of payment																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
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No. on roll at the beginning of month

Admitted during the month

Left No. on roll at end of month

No. of working days

Average attendance during the month

No. on roll during the month



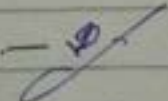
Academic year - 2017-18


Date : 20/7/2017

A. departmental staff meeting was conducted on 11.30 to discuss the departmental activities such as admission work, syllabus distribution for the academic year the following resolutions have been made after discussion.

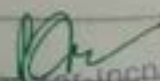
1. To distribute the work load of I & II year among the staff members.
2. To submit the departmental and individual Time-Tables, Academic curricular plans to the principal.
3. To take up I year admission work.
4. To keep the laboratories clean and ready for conduct of regular practicals for III year students of B.Sc & Microbiology.
5. To maintain teaching notes and diary of each lecturer regularly.
6. To Conduct a "Certificate Course" for final year students.

Members

① JBL - 

② AS VK - 

PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dt.)


Lecturer in Charge
Department of Botany
S.K.P. Govt. Degree College
GUNTAKAL 515 803

17-146

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL
Proposal FOR THE INTRODUCTION OF CERTIFICATE COURSE IN
"MUSHROOM CULTIVATION"

Date: 28.07.2017

From
P. Sashikiran
Lecturer in Botany
Department of Botany
S.K.P. Govt. College
GUNTAKAL₂

To
The Principal,
S.K.P. Govt. College
GUNTAKAL₂

Sub :--- Proposal for introduction of Certificate course in Botany request regarding--


Respected Sir,

I'd like to make a proposal to you regarding the introduction of a Certificate Course in Botany for our College's final year degree students. The Department of Botany has been sincerely aware of the requirements of departing students. . With all of these considerations in mind, the Department of Botany would like to launch the course.

The details or the program are

- | | |
|---|------------------------------|
| 1. Name of the proposed program | : Mushroom cultivation |
| 2. Duration and timings of the program | : 45 days; 1:30 pm to 3:00pm |
| 3. Start date of the program | : 1st August, 2017 |
| 4. Course fee | : Nil |
| 5. No. of students expected for admission | : 40 |


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GUNTAKAL, Ananthapuramu (Dt.)
PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dt.)


Yours faithfully,
Lecturer in Charge
Department of Botany
S.K.P. Govt. Degree College
GUNTAKAL-514 803
Department of Botany

S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF BOTANY

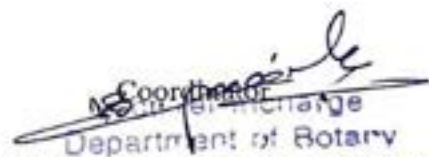
Circular

Date: 31-07-2017

All the B.Sc(BZC,BIO-CHEM,MICRO-BIO) final year degree students are hereby informed that the Department of BOTANY is going to start a certificate course in MUSHROOM CULTIVATION. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 01-08-2017. Interested students are required to register their names in the Botany Department. After successful completion of the course certificate will be provided to the students.



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GUNTAKAL, Ananthapuramu (Cr.)



Coordinator
Department of Botany
S.K.P. Govt. Degree College
GUNTAKAL-517 803

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students

REGISTRATION FORM

2017-18

III B.Sc. (BZC & MB)

Sl.No	Reg.No	Name of the Student	Group	Sec	Signature
1	16151001	C. UMA	B.Sc.	BZC	C. Uma
2	16151002	CHUKKA MANASA	B.Sc.	BZC	C. Manasa
3	16151003	SHAIK SHABANA	B.Sc.	BZC	S. Shabana
4	16151004	VADDE MALELA ARAVIND	B.Sc.	BZC	V. Aravind
5	16151005	GUDURU RAJASHEKHAR	B.Sc.	BZC	G. Rajashekar
6	16151006	ADAPADA BHARGAVA	B.Sc.	BZC	B. Bhargava
7	16151007	BYAGARU SHRUTHI	B.Sc.	BZC	B. Shruthi
8	16151008	BURUJULA VANAJA	B.Sc.	BZC	B. Vanaja
9	16151009	B. YERRISWAMY	B.Sc.	BZC	B. Yerriswamy
10	16151010	CHANDA BHUVANESWARI	B.Sc.	BZC	D. Hussain Peera
11	16151011	D. HUSSAIN PEERA	B.Sc.	BZC	D. Hussain Peera
12	16151012	HARIJANA ERAMMA	B.Sc.	BZC	H. Eramma
13	16151013	HARIJANA VANITHA	B.Sc.	BZC	H. Vanitha
14	16151014	IDINDLA RAMANJANAMMA	B.Sc.	BZC	I. Ramanjanamma
15	16151015	K. JAYALAKSHMI	B.Sc.	BZC	K. Jayalakshmi
16	16151016	KOSIGI NAGARAJU	B.Sc.	BZC	K. Nagaraju
17	16151017	MIDIMALAM BHANUTEJA	B.Sc.	BZC	M. Bhanuteja
18	16151018	M. DEVENDRA	B.Sc.	BZC	M. Devendra
19	16151019	M. KALPANA	B.Sc.	BZC	M. Kalpana
20	16151020	MIDIMALAM LATHA	B.Sc.	BZC	M. Latha
21	16151021	NAGAPPA GARI NAGARAJU	B.Sc.	BZC	N. Nagaraju
22	16151022	NAMALA SURESH BABU	B.Sc.	BZC	N. Suresh Babu
23	16151023	P. BALAKRISHNA	B.Sc.	BZC	P. Balakrishna
24	16151024	PERAVALI BHEEMESH	B.Sc.	BZC	P. Bheemesh
25	16151025	P. SARASWATHI	B.Sc.	BZC	P. Saraswathi
26	16151026	PRODDUTURU ASHOK	B.Sc.	BZC	P. Ashok
27	16151027	SANDE SHANTHAMURTHY	B.Sc.	BZC	S. Shanthamurthy
28	16151028	VANNELA SUDHARANI	B.Sc.	MB	V. Sudharani
29	16151271	MOHAMMAD ALI ABBAS	B.Sc.	MB	M. Ali Abbas
30	16151272	P. MAHABOOB BASHA	B.Sc.	MB	P. Mahabob Basha
31	16151273	S. APSAANA	B.Sc.	MB	S. Apasana
32	16151274	S. NOORULLA	B.Sc.	MB	S. Noorulla
33	16151275	AGASANURU HANUMAKKA	B.Sc.	MB	A. Hanumakka
34	16151276	BOYA MOHAN	B.Sc.	MB	B. Mohan
35	16151277	D. PRASANNA PRATHYUSHA	B.Sc.	MB	D. Prasnna Prathyusha
36	16151278	H. LAKSHMI NARAYANA	B.Sc.	MB	H. Lakshmi Narayana
37	16151279	MUDAVATH KALAVATHI BAI	B.Sc.	MB	M. Kalavathi Bai
38	16151280	PINJARI RAJIYA	B.Sc.	MB	P. Rajiya
39	16151281	RAMAVATH ANAND KUMAR NAIK	B.Sc.	MB	R. Anand Kumar Naik
40	16151282	SIRISALA BHARATHI	B.Sc.	MB	S. Bharathi

PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (D.S.)

Department of Botany
S.K.P. Govt. Degree College
GUNTAKAL-515 803

LIST OF STUDENTS

2017-18

III B.Sc. (BZC & MB)

Sl.No	Reg.No	Name of the Student	Group	Sec
1	16151001	C. UMA	B.Sc.	BZC
2	16151002	CHUKKA MANASA	B.Sc.	BZC
3	16151003	SHAIK SHABANA	B.Sc.	BZC
4	16151004	VADDE MALELA ARAVIND	B.Sc.	BZC
5	16151005	GUDURU RAJASHEKHAR	B.Sc.	BZC
6	16151006	ADAPADA BHARGAVA	B.Sc.	BZC
7	16151007	BYAGARU SHRUTHI	B.Sc.	BZC
8	16151008	BURUJULA VANAJA	B.Sc.	BZC
9	16151009	B. YERRISWAMY	B.Sc.	BZC
10	16151010	CHANDA BHUVANESWARI	B.Sc.	BZC
11	16151011	D. HUSSAIN PEERA	B.Sc.	BZC
12	16151012	HARIJANA ERAMMA	B.Sc.	BZC
13	16151013	HARIJANA VANITHA	B.Sc.	BZC
14	16151014	IDINDLA RAMANJANAMMA	B.Sc.	BZC
15	16151015	K. JAYALAKSHMI	B.Sc.	BZC
16	16151016	KOSIGI NAGARAJU	B.Sc.	BZC
17	16151017	MIDIMALAM BHANUTEJA	B.Sc.	BZC
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C. Uma
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B. VANAJA
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PINJARI RAJIYA
RAMAVATH ANAND KUMAR NAIK
SIRISALA BHARATHI

PRINCIPAL
S.K.P. Govt. Degree Coll:
GUNTAKAL, Ananthapuramu (Dt.)

Department of Rotary
K.P. Govt. Degree College
GUNTAKAL-514 803

S.K.P. GOVERNMENT COLLEGE, GUNTAKAL
SYLLABUS FOR CERTIFICATE COURSE IN
MUSHROOM CULTIVATION

Mushroom Cultivation Syllabus			
1	Commercial Mushroom Cultivation <ul style="list-style-type: none"> • Present scenario and prospects for Mushroom Cultivation • Description of edible types, natural growth aspects and climatic requirements 	Lecture, PPT, Discussion Video	2 hrs
2	Selection of types of Mushroom and Sites <ul style="list-style-type: none"> • Selection of important types of Mushroom • Selection of appropriate Mushroom cultivation sites • Design and construction of Mushroom farm 	Lecture, PPT, Discussion Video	2 hrs
3	Composting in Mushroom cultivation <ul style="list-style-type: none"> • Role of composting in Mushroom cultivation • Appropriate materials to prepare different types of compost • Methods of composting – preparation and pasteurization • Determination of quality of compost • Hazards & risks associated with composting and how to control injury to self 	Lecture, PPT, Demonstration, Video	8 hrs

4	Mushroom cultivation - methods <ul style="list-style-type: none"> • Selection of commercially important types of Mushroom • Purpose and process of using spawn and selection of correct spawn • Different types of Mushroom growing facilities and fixtures • Package of practices of White button Mushroom and Oyster Mushroom 	Lecture, PPT, Demonstration Video	8 hrs
5	Disease control and pest Management <ul style="list-style-type: none"> • Inspection of Mushroom bags or beds for early detection of pests and diseases • Using sterilized casing to control nematodes • Spraying fungicide after casing to check dry bubble • Spraying insecticide for control of mites • Use of caustic chemicals to keep rodents away 	Lecture, PPT, Exercise, Demonstration	6 hrs
6	Harvesting of Mushroom <ul style="list-style-type: none"> • Identification of right stage of Mushroom • Methods of harvesting • Using approved cutting techniques for harvesting 	Lecture, PPT, Exercise, Demonstration	2 hrs
7	Packaging storing and grading of Mushroom & post harvest procedures <ul style="list-style-type: none"> • Sorting the Mushrooms on the size and quality • Packaging Mushrooms with labels containing month and year of harvesting, quantity and type of Mushroom etc • Use of spent Mushroom in vermin-composting and in organic farming • Preparation of value added products of Mushroom 	Lecture, PPT, Exercise, Demonstration	10 hrs


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8	Field Visit & Interaction with Mushroom cultivators and other Support Agencies	Field Visit, Lecture, Interaction	6 hrs
Assessment & Evaluation Test			2 hrs
Feedback & Valedictory			2 hrs
Total			48 hrs

References

1. Marimuthu, T. et al. (1991). Oster Mushroom. Department of Plant Pathology. Tamil Nadu Agricultural University, Coimbatore.
2. Nita Bhal. (2000). Handbook on Mushrooms. 2nd ed. Vol. I and II. Oxford and IBH Publishing Co. Pvt. Ltd., New Delhi
3. Pandey R.K, S. K Ghosh, 1996. A Hand Book on Mushroom Cultivation. Emkey Publications.
4. Pathak, V. N. and Yadav, N. (1998). Mushroom Production and Processing Technology. Agrobios, Jodhpur.
5. Tewari Pankaj Kapoor, S. C. (1988). Mushroom Cultivation. Mittal Publication, New Delhi.
6. Tripathi, D.P. (2005) Mushroom Cultivation, Oxford & IBH Publishing Co. PVT.LTD, New Delhi.
7. V.N. Pathak, Nagendra Yadav and Maneesha Gaur, Mushroom Production and Processing Technology/ Vedams Ebooks Pvt Ltd., New Delhi (2000)

Principal
K.P. Govt. Degree Coll.
GUNTAKAL, Ananthapuramu (D.)

V. S. P. S. S.
Lecturer in Charge
Department of Botany
K.P. Govt. Degree College
GUNTAKAL-517 803

Model Paper
CERTIFICATE COURSE IN MUSHROOM CULTIVATION
Commercial Cultivation of Mushroom

Time : 3 hrs

Max.Marks : 100

Section A

Answer all questions

(4X15=60)

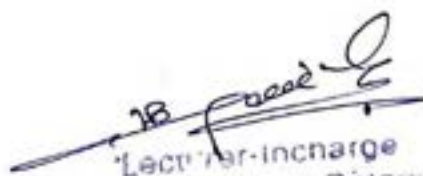
1. a. List out the material required for milky mushroom cultivation
or
b. Describe the different methods used for commercial mushroom cultivation
2. a. Write about the different methods used in compost preparation
or
b. Give an account of the sterilization protocols in mushroom cultivation
3. a. Explain the spawn culture preparation
or
b. Detail the process of mother spawn production
4. a. What are the different strategies used in mushroom harvesting
or
b. Illustrate the grading, packaging and storing of mushrooms

Section B

Answer any 5 questions

(5X8=40)

5. Bulk Chamber
6. Substrate selection
7. Design of farm
8. Spawn selection
9. Incubation
10. Pasteurization
11. Grading
12. Mushroom packaging
13. Storage strategies


Lecturer-in-charge
Department of Botany
S.K.P. Govt. Degree College
GUNTAKAL-517 803

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GUNTAKAL, Ananthapuramu (DL)

S.K.P. Government Degree College, Guntakal
Department of Botany
Final Report of Certification Course in Mushroom Cultivation

Dt : 18-10-2017

From
P. Sashikiran
Lecturer in Botany
Department of Botany
S.K.P. Govt. College
GUNTAKAL₂

To
The Principal,
S.K.P. Govt. College
GUNTAKAL₂

Department of Botany, under the guidance of the Principal Dr. K Ganeswar, came up with idea of **Mushroom Cultivation** Course for the students of the College. The Department of Botany has made a humble beginning to impart and enrich the students with self employment ideas conducting a certificate course in Mushroom Cultivation for the duration of 45 days. As it was resolved earlier, the main thrust of the course was to inculcate self employment skills for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 01.08.2017 and completed on 18.10.2017.

The response from the students was very good. In its introductory session the area was filled with students, who enthusiastically wanted to be the part of it. Dr. K. Ganeswar, the principal, addressed the students intimating them about the importance of self-employment in present society. He also appreciated the effort of Botany Department and congratulated Sri P Sashikiran, HOD, Botany Department, who was the guiding force behind the entire course. The number of students attended the Course was good. 36 Students regularly attended the Classes conducted from 1.30 P M to 3.00 PM.

The sessions were interactive, informative and interesting. The usage of videos, suggestive books and interesting practicals helped the students to grasp the tips to learn and understand the Cultivation of Mushrooms. There were brain-storming sessions, debates, group

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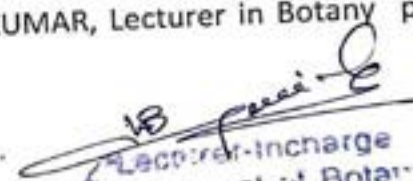
activities and presentations regarding marketing of the product, which enhanced the confidence level of the students. The Course ran its entire course of 45 days and also took informal inputs from the students for making the course better next time.

After the successful completion of the said Certificate course, a valedictory function was held on 18th October 2017. The Principal of the College, Sri Dr K. Gnaneswar, graced the occasion. The meeting was presided over by the HOD(Botany) Sri P Sashikiran, In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of Botany. Certificates were distributed to the all 36 students.


At the end of program Dr A.S. VIJAYAKUMAR, Lecturer in Botany proposed the vote of thanks.



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Lecturer-in-charge
Department of Botany
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GUNTAKAL, Ananthapuramu (A.P.)

AB. free
Lecturer-in-charge
Department of Botany
S.K.P. Govt. Degree College
GUNTAKAL-517 802

ATTENDANCE SHEET FOR THE ACADEMIC YEAR: 2017-18

PRINCIPAL
S.K.P. Govt Degree College,
GUNTAKAL, Ananthapuramu (R).

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department Of Computer science & Applications

**Minutes of the Department meeting for the conduct of Certificate Course in
MS-OFFICE**

Date: 29.07.2017

The Department of Computer science & Applications, a pioneer in meeting the needs of students, has decided to be a trailblazer for our College's graduating students. The job market, particularly in the financial area, has been booming, and fresh graduates with Msoffice knowledge are in high demand. The Department of Computer science & Applications has taken the initiative to conduct a Certificate Course in Msoffice, with the simple goal of providing necessary hands on knowledge on Msoffice to outgoing students.

On the 29st of July, 2017, the Department of Computer science & Applications had a meeting with its members on the College premises. The meeting was chaired by the Head of the Department, P.Dharmendra in Computer science & Applications. The Department unanimously resolved to organize the Course in MS-OFFICE for our College's outgoing final year Degree students under the chairmanship of the Head of Department and under the direction of the principal. It was resolved that the Certificate Course will be held for 45 days. It was also decided to focus more on students from rural backgrounds, and their medium of instruction is Telugu.

1. P Dharmendra, Head of the Department : *Dharmendra*
2. DC. Sowjanya, Lecturer in computer science : *Sowjanya*
3. K Nataraj, Lecturer in Computer science : *K. Nataraj*

The Principal



[Signature]

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S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Dt.)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL
PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN Msoffice

DATE: 29.07.2017

From
P Dharmendra,
Head of Department Computer science & Applications
S.K.P. Govt. Degree College
Guntakal,

To
The Principal,
S.K.P. Govt. Degree College
Guntakal


Respected Sir,

I'd like to make a proposal to you regarding the introduction of a Msoffice Certificate Course for our College's final year NON Computer degree students. The Department of Computer science & Applications has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, Knowledge in Msoffice has become the important factor for the NON Computer students. With all of these considerations in mind, the Department of Computer science & Applications would like to launch the course.

The details of the program are

- | | |
|---|------------------------------|
| 1. Name of the proposed program | : Msoffice |
| 2. Duration and timings of the program | : 45 days; 2:30 pm to 4:00pm |
| 3. Start date of the program | : 05 August, 2017 |
| 4. Course fee | : Nil |
| 5. No. of students expected for admission | : 40 |

Yours faithfully
Dharmendra
Head of Department Computer science
Dept. of Computer Science
S.K.P. Govt. College,
Ananthapuramu Dist.

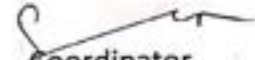

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GUNTAKAL Ananthapuramu (Dt.)

S.K.P. Government DEGREE COLLEGE, GUNTAKAL.
DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS

Circular

Date: 29-07-2017

All the Non computer groups (Bcom, BA, BZC) degree students are hereby informed that the Department of Computer science & applications is going to start a certificate course in 'MSOffice'. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 05-08-2017. Interested students are required to register their names in the computer science & applications Department. After successful completion of the course certificate will be provided to the students.


Coordinator

Dept. of Computer Science & Applications
S.K.P. Govt. College,
GUNTAKAL, Ananthapuramu Dist.
Ananthapuramu Dist.

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Copy for Circulation among the Students


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S.K.P. GOVERNMENT DEGREE COLLEGE::GUNTAKAL

DEPARTMENT OF COMPUTERSCIENCE

CERTIFICATE COURSE STUDENT LIST 2017-18

S.No	Name of the student	University Reg. No.	Signature
1	M.SURYA PRAKASH	170151158	M. Surya Prakash
2	M.NANI	170151159	M. Nani
3	M.PARASARAMUDU	170151160	M. Parasararamudu
4	N.UMADEVI	170151161	N. Umadevi
5	N.SUMANTH	170151162	N. Sumanth
6	N.VALMIKI	170151163	N. Valmiki
7	O.SUVARNA	170151164	O. Suvarna
8	R.SHARUKH BABU	170151165	R. Sharukh Babu
9	S.MAHABOOB BASHA	170151166	S. Mahabob Basha
10	T.SURESH BABU	170151168	T. Suresh Babu
11	V.CHANDRA	170151169	V. Chandra
12	Y.VIJAY KUMAR	170151170	Y. Vijay Kumar
13	S.SHARMEEN BANU	170151171	S. Sharmeen Banu
14	S.K.TEHSEEN	170151172	S.K. Tehseen
15	B.MAHITHA	170151202	B. Mahitha
16	B.YAMUNA	170151203	B. Yamuna
17	C.BOYANA HARISH	170151204	C. Boyana Harish
18	D.HAJI NABI SAB	170151205	D. Haji Nabi Sab
19	D.SHAKEELA	170151206	D. Shakeela
20	H.RIYAZ BASHA	170151207	H. Riyaz Basha
21	K.IMAM BAIG	170151209	K. Imam Baig
22	S.JAFAR VALI	170151210	S. Jafar Vali
23	A.P.DILEEP	170151211	A.P. Dileep
24	G.INDU KISHORE YADAV	170151212	G. Indu Kishore Yadav
25	G.VENKATESH	170151213	G. Venkatesh
26	J.MAHESH	170151214	J. Mahesh
27	J.SHIVA	170151215	J. Shiva
28	J.CHIRANJEEVI	170151216	J. Chiranjeevi
29	K.SHIVA KUMAR	170151217	K. Shiva Kumar
30	B.RAJITHA	170151227	B. Rajitha
31	S.KALAVATHI	170151257	S. Kalavathi
32	S.JHANSI RANI	170151258	S. Jhansi Rani
33	S.SHAHANAZ BEGUM	170151259	S. Shahanz Begum
34	S.NAGARJUNA	170151260	S. Nagarjuna
35	T.PAVAN KUMAR	170151261	T. Pavan Kumar
36	T.UDAY KIRAN	170151262	T. Uday Kiran
37	T.PAVAN KUMAR	170151263	T. Pavan Kumar
38	S.ABEDHA BEGUM	170151344	S. Abedha Begum
39	S.PUJA	170151345	S. Puja
40	T.MALLESWARI	170151346	T. Malleswari

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GUNTAKAL, Ananthapuramu (Dt.)

S.K.P. Government Degree College, Guntakal
Department of Computer science & applications
Final Report of Certification Course in Computer science & applications

Department of Computer science & applications, under the guidance of the Principal Dr. K Ganeswar, came up with idea of Msoffice for the students of the College. The Department of Computer science & applications has made a humble beginning to impart and enrich the students with hands on Msoffice by conducting a certificate course in Msoffice for the duration of 45 days. As it was resolved earlier, the main thrust of the course was to inculcate knowledge in Msoffice for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 05.08.2017 and completed on 20.09.2017.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Ganeswar, the principal, addressed the students intimating them about the importance of Technology in social and corporate realms. He also appreciated the effort of Computer science & applications Department and congratulated Sri P Dharmendra, HOD, Computer science & applications Department, who was the guiding force behind the entire course. The number of students attended the Course was good. 40 Students regularly attended the Classes conducted from 2.30 P M to 4.00 PM.

The sessions were interactive, informative and interesting. The usage of hands on, videos, hand-outs, seminars, quiz's, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand Msoffice. There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 45 days and also took informal inputs from the students for making the course better next time.


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After the successful completion of the said Certificate course, a valedictory function was held on 20 SEP 2017. The Principal of the College, Sri Dr K. Ganeswar, graced the occasion. The meeting was presided over by the HOD (Computer science & applications),

Sri P Dharmendra. In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of Computer science & applications. Certificates were distributed to the all 40 students.

At the end of program DC Sowjanya, Lecturer in Computer science & applications, proposed the vote of thanks.

Dharmendra
INCHARGE
Dept. of Computer Science
S.K.P. Govt. College,
GUNTAKAL, Ananthapuram: 7

[Signature]
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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL
Department Of Computer science

2017-18





S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE

FEED BACK ON CERTIFICATE COURSE

GRAPHICAL ANALYSIS

(PLEASE TICK (✓) ON ANY ONE OF THE FOLLOWING)

1. How do you rate the quality of teaching in the Add on course

- a) Excellent b) Good c) Average d) Poor

2. How is the syllabus appropriate in covering the course

- a) Excellent b) Good c) Average d) Poor

3. Whether the certificate course on Ratio&Proportion, Time & Work is useful to you

- a) Excellent b) Good c) Average d) Poor

4. How do you rate the overall certificate course

- a) Excellent b) Good c) Average d) Poor


5. Is the timing of conduct of classes to your satisfaction

- a) Excellent b) Good c) Average d) Poor

Comments & Suggestions :

Signature of the Student

(B. Sunil)


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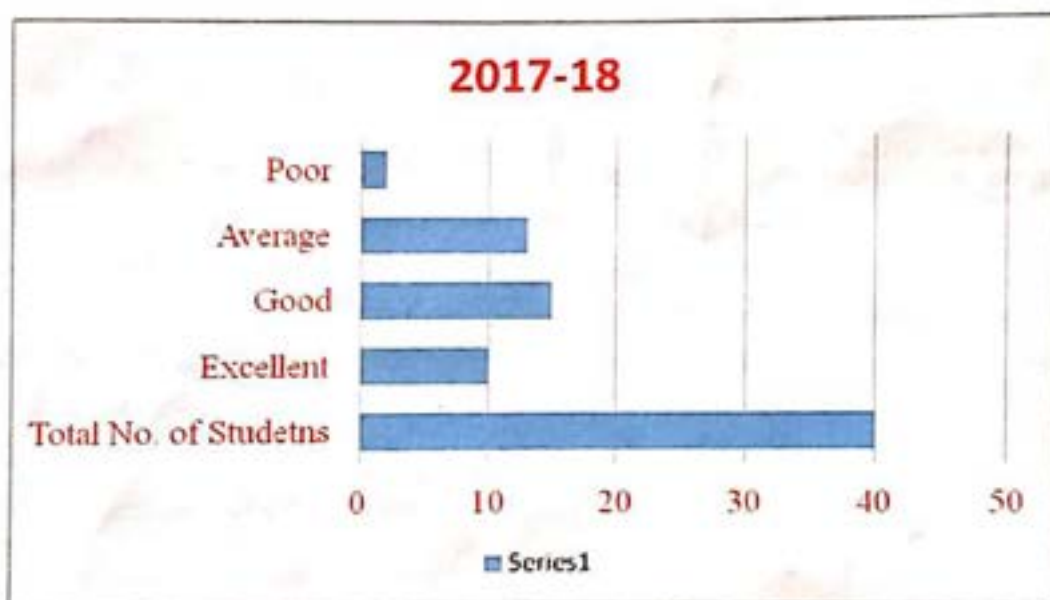
S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE

FEED BACK ON CERTIFICATE COURSE

GRAPHICAL ANALYSIS

Total No. of Studetns	Excellent	Good	Average	Poor
40	10	15	13	2



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**CERTIFICATE COURSE
IN PAINTING
2017-2018**

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018

CERTIFICATE COURSE FOR OF PAINTING

RESOLUTION

The women Empowerment cell has initiated short-term course, , i.e CERTIFICATE IN PAITING COURSE with a span of 45 days for catering to the needs of the girls students by providing the basic skills in the present competitive needs.The Painting course was a short –term certificate course started on 14.9.2017 with a span of 45 days,and a nominal amount of Rs200 was charged from students to meets the provisions required to start the course.The resource person was Alekhya .

Women empowerment cell promotes "sense of self worth" developing the students ability to determine their own choices and their right to influence social change for themselves.


NEED OF THE COURSE : Along with education every student should have skills to support themselves and to their families

As Painting boosts self esteem and inspires to reach new levels of skills, it produces relaxing open environment where one can feel safe to explore their own creativity.Painting enhances free motor skills,and eye coordination, lateral thinking complex analysis and critical thinking skills.

OUTCOMES: Painting skills provide self employment and can give a daily income and can enable to develop independently .

It helps to improve fine and gross motor skills.Art education increases creativity and open mindness .Creativity increases learning to make decisions.Painting teaches student to be more aware themselves and others .Creating art teaches focus and preserverence.It helps to express emotions in a positive way. With Painting skills student will be self reliant and boosting their self esteem and self worth.


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Incharge
WEC Incharge
S.K.P Govt. College
GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018

PERMISSION LETTER

From

The Incharge
WEC cell
SKP Government college
Guntakal

To

Principal
SKP Government Degree college
Guntakal

Sir,

Sub: WEC.Request your permission to start certificate course Painting skills-Request-Reg -

Ref: WEC resolution dated 5-9-2017 with reference of women empowerment cell.

As per the resolution of the college department of WEC met on 5.9.2017 and resolved anonymously to conduct certificate course in Painting for girl students of our college. Hence I request to put forth your proposal for kind consideration and necessary approval or permission to introduce certificate course in painting.

BRIEF DETAILS OF THE COURSE

TITLE OF THE COURSE: CERTIFICATE COURSE IN PAINTING SKILLS

DURATION OF THE COURSE: 45 Days

NUMBER OF GIRL STUDENTS: 35

NEED OF THE COURSE : Most of the college students hail from rural background particularly biological background students and unable to tap the job market. Most of the students are from poor and agricultural background . Hence to enable them to expertise and empower inPainting skills ,Women empowerment cell has decided to introduce Painting course certificate



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WEC Incharge
S.K.P Govt. College
GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018

CIRCULAR

Date
7.9.2017

This is to inform all the girl students of this college that Women Empowerment Cell would like to start Painting course certificate .The duration of the course will be 45 days .Interested students are required to their names to Incharge of WEC .The students names will be displayed in college notice board.

Group	I Year	II Year	III Year
B.A (HEP)			
B.A (HPE)			
B.A (HPT)			
B.Com (G)			
B.Com (CA)			
BZC			
MPC (TM)			
MPC (EM)			
Micro Biology			
Bio Chemistry			
MPCS			
MECS			

Incharge


WEC Incharge
S.K.P Govt. College
GUNTAKAL

Copy to college library

Copy to college Notice Board

Copy for circular among students

Principal


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SYLLABUS

Fabric Painting

Fabric painting is the application of specialized paints to fabric. It is possible to paint any fabric, but tightly woven natural fabric like cotton is easier to paint. Splattering and sponging are a few techniques that can be done on fabric.

Basic

Movement of Pencil

- Freehand Drawing (Basic)
- Shades & Shading
- Methods & Materials

Fabric Painting

- Nature Work
- Creative Designs
- Figurative Work

Medium

- Fabric Colours
- Pearl Colours
- 3D & Spray Colours (Optional)

Art Work

- Freehand Drawing
- Pencil Shading
- Nature Work
- Figurative Work
- Creative Designs



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GUNTAKAL, Ananthapur

**SKP GOVERNMENT DEGREE COLLEGE -GUNTAKAL 2017-
2018**

LIST OF THE STUDENTS ENROLLED FOR CERTIFICATE COURSE IN BEAUTICIAN

S.NO	NAME OF THE STUDENT	COURSE	HALL TICKET NUMBER
10	BOYA UMADEVI	B.A.	170153042 <i>B. umadevi</i>
02	KASAPURAM BHAGYA LAKSHMI	B.A.	170153053 <i>K. Bhagyalakshmi</i>
03	RAPTADU UMADEVI	B.A.	170153069 <i>R. umadevi</i>
04	BOYA KOLIMI MALLIKA	B.A.	170153156 <i>B. kolimi mallika</i>
05	KAVAILIL SAROJA	B.A.	170153167 <i>K. saroja</i>
06	MOLAKA PREETHI	B.A.	170153174 <i>M. Preethi</i>
07	ANGADI PADMAVATHI	B.Sc.	170151003 <i>A. Padmavathi</i>
08	BODIPADU SUNEETHA	B.Sc.	170151006 <i>B. suneetha</i>
09	HARIJANA SANTHOSHAMA	B.Sc.	170151011 <i>H. Santhoshamma</i>
10	JADCHERLA SARITHA	B.Sc.	170151012 <i>J. saritha</i>
11	JOGIREDDY VANI	B.Sc.	170151014 <i>J. vani</i>
12	KAVALI PRIYANKA	B.Sc.	170151015 <i>K. priyanka</i>
13	M SUNITHA	B.Sc.	170151017 <i>M. sunitha</i>
14	MALA PAVANI	B.Sc.	170151019 <i>M. pavani</i>
15	PALLE SWETHA	B.Sc.	170151021 <i>P. Swetha</i>
16	RAKA DURGA DEVI	B.Sc.	170151023 <i>R. durga devi</i>
17	VELPUMADUGU DIVYA	B.Sc.	170151028 <i>V. Divya</i>

18	VEPAMANU SANDHYA	B.Sc	170151029 V. Sandhya
19	BANDI JAHU BANU	B.Sc	170151051 B. Jathi banu
20	KANAKAM KUSUMA KUMARI	B.Sc	170151052 K. Kusuma Kumari
21	ANANDAPPA GARI ANUSHA	B.Sc	170151054 A. Gari Anusha
22	CHAKALI ADI LAKSHMI	B.Sc	170151058 C. Lakshmi
23	DASARI BHULAKSHMI	B.Sc	170151061 D. Bhulakshmi
24	HATHIBELAAL PATIL SOWMYA	B.Sc	170151065 H. patil Sowmya
25	KUNTILAKSHMANNAGARI TABITHA	B.Sc	170151069 K. lakshmana tabitha

Zinda
Incharge

WEC Incharge
S.K.P Govt. College
GUNTAKAL

[Signature]
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GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018

ATTENDENCE

S.N O	NAME OF THE STUDENT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
01	BOYA UMADEVI	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
02	KASAPURAM BHAGYA LAKSHMI	X	a	X	X	X	X	X	a	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
03	RAPTADU UMADEV	X	X	X	X	a	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
04	BOYA KOLIMI MALLIKA	X	a	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
05	KAVALIL SAROJA	X	X	X	X	a	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
06	MOLAKA PREETHI	X	a	X	X	X	a	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
07	ANGADI PADMAVATHI	X	X	X	a	X	X	X	a	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
08	BODIPADU SUNEETHA	X	X	X	X	X	a	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
09	HARIJANA SANTHOSHA MA	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
10	JADCHERLA SARITHA	X	X	X	X	X	a	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
11	JOGIREDDY VANI	X	X	X	a	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X


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 GUNTAKAL, Ananthapur District

12	KAVALI PRIYANKA	X X X X X X a X X X X X X X X X a X X X X X X X X X X X X X X
13	M SUNITHA	X X a X X X X X a X
14	MALA PAVANI	X X X X X X a X X X X X X X X X a X X X X X X X X X X X X X X X
15	PALLE SWETHA	X X X X X X X X a X
16	RAKA DURGA DEVI	X a X
17	VELPUMADU GU DIVYA	X X X X X a X
18	VEPAMANU SANDHYA	X X X X X a X
19	BANDI JAHI BANU	X X X X a X
20	KANAKAM KUSUMA KUMARI	X X X X X X a X X X X X X X X X a X X X X X X X X X X X X X X
21	ANANDAPPA GARI ANUSHA	X X X X X X X X X a X
22	CHAKALI ADI LAKSHMI	X X X X X X a X
23	DASARI BHULAKSHMI	X X
24	HATHIBELAA L PATIL SOWMYA	X X X X X X a X
25	KUNTILAKSHMA NNAGARI TABITHA	X X

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GUNTAKAL, Ananthapur

WEC Incharge
S.K.P. Govt. College
GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018


FINAL REPORT ON CERTIFICATE COURSE IN PAINTING SKILLS

WOMEN EMPOWERMENT CELL

The Women Empowerment cell has made a humble beginning to impart and enrich quality and financial life off students by introducing certificate course in PAINTING Skills .The Women Empowerment Cell members resolved to conduct the course for the benefit of girl students. Principal permission is obtained before starting the course all the students are informed that the course details by circular.Among the students enrolled for the course based on criteria of agricultural background and academic performance. 35 students are enrolled in the course .

The course started on 14.9.2017 in women empowerment cell.25 students attended the course for 45 days .As per the resolution the course was continued every day one hour in college timings. After successful completion of the certificate course students were awarded with certificates in valedictory function.The valedictory function was graced by the principal and vice principal and head of the WEC .The principal appreciated the department of WEC for its sincere efforts. Finally the students were received their certificates and feedback was collected by them. The importance of this course is to train students for better life skills.


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PHOTOGRAPHS OF THE ACTIVITY



Painting by students

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