



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		S .K .P .GOVERNMENT COLLEGE
• Name of the Head of the institution	DR .K .GNANESWAR	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08552226836	
• Mobile No:	8121011580	
• Registered e-mail	skpgdc.guntakal@gmail.com	
• Alternate e-mail	skpgciqac@gmail.com	
• Address	AMBEDKAR NAGAR ,	
• City/Town	GUNTAKAL,ANANTHAPURAM DISTRICT	
• State/UT	ANDHRA PRADESH	
• Pin Code	515803	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	SRIKRISHNADEVARAYA UNIVERSITY				
• Name of the IQAC Coordinator	T.JITHENDRA				
• Phone No.	08552226836				
• Alternate phone No.	9494690101				
• Mobile	9440873638				
• IQAC e-mail address	skpgciqac@gmail.com				
• Alternate e-mail address	skpgdc.guntakal@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://skpgcguntakal.ac.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://skpgcguntakal.ac.in/page.php?type=academics&id=ug-calendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.76	2014	01/02/2014	31/01/2019
Cycle 1	B+	2.51	2006	21/05/2006	20/05/2011
6.Date of Establishment of IQAC			01/06/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			02		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1) Academic planning and Implementation 2) Maintenance of College activities data 3) Feed back collection and analysis 4) Academic Audit Programmes 5) Faculty development on IT initiatives 6) NIRF, AISCHE, communication and upload data		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
1) Academic planning and Implementation	Implemented	
Maintenance of College activities data	Maintained	
Feed back collection and analysis	Collected, Analysed, ATR uploaded	
Faculty development on IT initiatives	ICT Training conducted	
NIRF, AISCHE, ISO upload data	ISO certificate obtained	
13. Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
Staff Council	30/07/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	30/03/2021

Extended Profile**1. Programme**

1.1	17
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1084
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	263
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	332
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	41
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	41
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	58.54
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	120
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution ensures effective curriculum delivery through a well planned and documented process</p> <p>Response:</p> <p>The primary reason for the success of any higher educational institution rests with the quality of its academic standards, which ultimately depend on the richness and relevance of its curriculum as well as its delivery to the benefit of its students. Having said</p>	

that, S.K.P. Government College is an affiliating institution of S.K. University, Anantapuramu, which prescribes the syllabus for all the courses to all its colleges within in its jurisdiction. However, the faculty members scrupulously follow the syllabus and offer their suggestions for any improvement in their board of studies meetings. The college offers conventional, restructured (self-funding) courses to cater to the diverse needs of its students.

University Academic Calender : Prepared by University and communicated to Colleges

Institutional Academic Calender : Prepared by IQAC based on University Academic calendar and communicated to Departments to prepare Annual Curricular Plan (ACP)

Teaching Dairies : maintained by noting down day wise teaching schedule completed by Staff

Teaching Notes : Synopsis of Subject taught in the class room is maintained by the Staff

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to academic calendar provided by the University for Conduction of continuous internal evaluation system.

Before the commencement of the academic year, University prepares and circulates 'Academic calendar' containing the relevant information regarding the dates of commencement and completion of syllabus, the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college and displayed in the Principal's office. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit test and semester examinations. The review of internal assessment is

taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall internal assessment process. . The teachers prepare teaching plans according to the academic calendar and guidelines of the University.

Curricular activities schedule,

Co-curriculum activities schedule and

Extra-curricular activities schedule.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

237

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

237

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

No higher educational institution can ever ignore the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics.

Gender equality: As our college has both men and women (co-education) pursuing their education at one place, we feel that gender sensitivity is a two pronged strategy. While we sensitize women to go in pursuit of their goals independent of men, we equally educate men give up their occupied space to let the women expand their horizons. Enough awareness of the role of women to work with pride and live in dignity is created with enough space provided to them by establishing a functional women empowerment cell(for 2021-22),

Never does this women empowerment cell lose any opportunity to honour women and empower them by creating the occasions for their active role in the institution.

Human Values and Professional Ethics has a well structured syllabus, is studied by all students as a foundation course for two credits was introduced in 2013-14. Professional Ethics is also studied as a separate topic by all students.

.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

142

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website						
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>No File Uploaded</td></tr> <tr> <td>URL for feedback report</td><td>http://skpgcguntakal.ac.in/page.php?type=feedback&id=action-taken-reports</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	No File Uploaded	URL for feedback report	http://skpgcguntakal.ac.in/page.php?type=feedback&id=action-taken-reports	
File Description	Documents						
Upload any additional information	No File Uploaded						
URL for feedback report	http://skpgcguntakal.ac.in/page.php?type=feedback&id=action-taken-reports						
TEACHING-LEARNING AND EVALUATION							
2.1 - Student Enrollment and Profile							
2.1.1 - Enrolment Number Number of students admitted during the year							
2.1.1.1 - Number of sanctioned seats during the year							
710							
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Institutional data in prescribed format</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Institutional data in prescribed format	View File	
File Description	Documents						
Any additional information	No File Uploaded						
Institutional data in prescribed format	View File						
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)							
2.1.2.1 - Number of actual students admitted from the reserved categories during the year							
363							
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Number of seats filled against seats reserved (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of seats filled against seats reserved (Data Template)	View File	
File Description	Documents						
Any additional information	No File Uploaded						
Number of seats filled against seats reserved (Data Template)	View File						
2.2 - Catering to Student Diversity							
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners							
Response: External and internal evaluation of the students performance is vital to ensure the qualitative improvement in the							

academic standards for the benefit of stakeholders

External Evaluation System:

The institution is affiliated to Sri Krishna Devaraya University, Ananthapuram .As per the university regulations semester end examinations are held for 75% marks .University has introduced reforms in the conduct of semester end examinations, evaluation process addressing various issues pertaining to the students grievances and so on.

- On the basis of the performance of students in the internal examinations slow learners are identified and grouped for further special focus to enable them to improve their performance.
- In order to help the slow learners to keep pace with the peer group ,remedial classes are conducted for two weeks and their performance is monitored.
- Slow learners are provided with study material, text books and model question papers etc. to help them to improve their understanding and performance.
- At the end of the semester internal evaluation is finalized by preparing the marks award statements for onward submission to the university within the stipulated time lines.
-

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1070	41

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the present day world of dynamic and ever changing external environment, the institution has been making all out efforts to utilise all the available resources, methods and infrastructure to ensure ultimate overall benefit to the stake holders in the teaching learning process.

At the beginning of the academic year, all the faculty members prepare the curriculum plans for a meaningful and need oriented teaching-learning activity.

In addition to various conventional methods of teaching, the institution together with innovative pedagogical methods of teaching, has been very actively adopting experiential learning, participatory learning and problem-solving methodologies for enriching and enhancing the learning objectives of the students.

Experiential Learning:

The institution assigns at most priority to the experiential learning of the students to promote and enrich their skill and knowledge. The hands-on experience is derived through study projects, field trips, study tours, industrial visits, assignments, seminar presentation, preparation of posters, participation in various competitions etc., are regular activities in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

S.K.P. Government College encourages the staff and students to develop creative thinking and adopt innovative approaches in their teaching learning process. For this the management has provided 100Mbps internet with Wifi network facility both for the staff and the students to use computers, laptops, tabs, LED projectors, smart boards, audit visual aids both in the class rooms and laboratories to make teaching learning more relevant and appropriate to their

real life necessities. Students are motivated to prepare various teaching learning materials like Charts, Posters, Portraits and exhibit them in the class rooms.

The faculty members enjoy full freedom to adopt their own innovative strategies in teaching. The age old chalk and talk method is replaced by lecture method and interactive method. The knowledge and information gathered from these meetings help the faculty to deliver current trends and new developments to the students both faculty and students are encouraged to enroll themselves in online and offline courses. The institution has the library with Inflibnet facility open to the staff and students to regularly login.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

400

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

External and internal evaluation of the students performance is vital to ensure the qualitative improvement in the academic

standards for the benefit of stakeholders

External Evaluation System:

The institution is affiliated to Sri Krishna Devaraya University, Ananthapuram .As per the university regulations semester end examinations are held for 75% marks .University has introduced reforms in the conduct of semester end examinations, evaluation process addressing various issues pertaining to the students grievances and so on.

Internal Evaluation System:

- In pursuance to the university guidelines the internal evaluation is for 25% of marks. This is further classified into two aspects viz., 15 marks for internal examinations and 10 marks for assignments and records.
- As per University guidelines and academic calendar for UG courses two internal examinations are conducted for 15 marks each and average of the two is taken into consideration.
- Assignments are given to the students on important topics covered. These assignments are verified and reviewed regularly by the concerned teachers and corrective measures are initiated.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

External and internal evaluation of the students performance is vital to ensure the qualitative improvement in the academic standards for the benefit of stakeholders

- All answer scripts are valued as per schedule and the performance of the students is reviewed in the classroom by the concerned teacher. Interactive sessions are held with the students to discuss the performance of each student and suitable corrective suggestions are made to improve their performance.
- Evaluation of assignments and records is taken up as per schedule under the supervision of all the in charges of the

departments. The schedule and the timings and other related information is circulated among the students and displayed on the notice board. All the relevant records are maintained at departmental level and kept under the control of in charges of the concerned department.

- All the examination related and other grievances are addressed by the examination committee. This well planned and effective system of internal evaluation enables all the students to focus their attention on studies and improve performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institutional goals are achieved and plans and strategies are fruitful only when there is clarity of purpose in the hearts of stakeholders as well as all staff concerned with responsibility in contributing to effective teaching learning process therefore the institutional mechanism to communicate the PO, PSO, COs is well planned and transparent.

- The PO, PSO, COs are displayed in the college website which is accessible to all staff and students
- At the commencement of each semester all the staff members discuss in detail and finalize the work load distribution in consonance with the PO, PSO, COs
- All the faculty members prepare academic plans well in advance incorporating the strategies and methods to fulfil the objectives of PO, PSO, Cos.
- The course structure and syllabus prescribed by the University through the approval of board of studies and as per the guidelines of AP State Council of Higher Education (APSHE).
- At the beginning of each semester, concerned faculty explain the syllabus and enlighten the students about PO, PSO, Cos.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institutional goals are achieved and plans and strategies are fruitful only when there is clarity of purpose in the hearts of stakeholders as well as all staff concerned with responsibility in contributing to effective teaching learning process therefore the institutional mechanism to communicate the PO, PSO, COs is well planned and transparent.

- At the beginning of each semester, concerned faculty explain the syllabus and enlighten the students about PO, PSO, Cos.
- The hard copies of the course structure, outcomes of the programs are circulated to all the faculty members and discussed in the departmental meetings, strategies and pedagogical methods are designed to fulfil the objectives in tune with the PO, PSO, Cos.
- Academic coordinator, IQAC, and all the in charges of the departments work together to create awareness on PO, PSO, COs among all staff and students and adopt appropriate measures to bring about spirited performance by all the staff and students to achieve institutional goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

160

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://skpgcguntakal.ac.in/page.php?type=feedback&id=action-taken-reports>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activities:-

Our Institution not only excels in academics but also in other extension activities. The NSS, NCC and Red Ribbon Club of the college actively take part in various activities organized by the government. Our students took part and won prizes and accolades at various events. Our college is mainly focusing on the development of personality of students through community service.

NSS:- Under this NSS volunteers are enthusiastically participating in the following activities.

- NSS volunteers are doing adopt a village programme, in that they are doing plantation work, awareness on control of child labour, programmes on mal nutrition food and slum clearance.
- Campus cleaning, awareness programme on government welfare schemes like SWATCHA BHARATH, DIGITAL INDIA, AIDS awareness rally, ROAD SAFETY, GENDER issue, BLOOD DONATION camps etc.
- In college and also in the surrounding villages staff and NSS volunteers are doing awareness programmes on health and hygienic, Importance of adult education, Tree plantation, Awareness women participation rights, Save the girl child programme, Baliko Telosoko, Domestic violence.
- In College we are organizing NSS Youth leadership training and International Yoga Day.
- Our NSS volunteers are involving in A.P. Government programmes i.e. Gramadarshini, Janma Bhoomi, Swatcha Bharath, Ektha Diwas,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2550

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

14

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Provision of adequate infrastructure is essential requirement of any higher educational institution for effective delivery of curricular and co-curricular activities. Our college is fully equipped with all the necessary facilities congenial to the academic and physical environment. The institution is sprawled across more than 4200 Square meters built-up area nestled around 16.5 acres of land away from the din and bustle of the town and well connected with heart of the town. The college has 22 fully functional class rooms with 13 laboratories with necessary infrastructure like benches, black boards, white boards, Green boards and 4 LED projectors , 2 Smart boards, Two Digital Class rooms, all of which help the faculty to provide good teaching learning environment.

Sl.No

Description

Number

1

Building Blocks

4 Blocks with G+1

2

Class Rooms

22

3

Seminar Hall

02

4

Chemistry laboratory

03

5

Physics laboratory

02

6

Electronics laboratory

01

7

Computer Labs

03

8

Biochemistry Laboratory

01

9

Microbiology Lab

01

9

Zoology Laboratory

02

10

Botany Laboratory

02

11

JKC/English Language Lab

02

12

Computing equipment with 20 Mbps Wifi Networking

120 Computers

03 Laptops

13

Central Library, SC/ST Book bank/and Departmental Libraries

01

01

06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

S.K.P. Government College has a sprawling Ten acres of well-groomed playground, facilitating the students to practice sports and play games without any disturbance to the academic activity even during the college timings. There is also an open air dais, indoor auditorium and a Gym center with in the area of college buildings. The dais is utilized by the people in the nearby surrounding area for Yoga and meditation at a time when they come to the college playground for morning walk. The state - of - the -art Gym established in 2016 with the XII plan UGC grants is also kept open off the college hours for the best utilization of both the students and the public.

Apart from participating in the cultural competitions being conducted at college level on these two occasions, some of our students represented at state level competitions in Classical songs, Mono action, Drawing competitions after winning the same at the University level. College students take part in "Yuvatharangam", National Youth day , and participated/won prizes in NSS and NCC meets in cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

48.87

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library in S.K.P. Government College has adequate number of collection of 40,000 books, with separate SC/ST book bank and augmented by departmental Libraries, facilitating good services to its students and staff and trying for building communities. It is centrally located in the college premises for an easy and open access to all its stake holders in a built up area of 1464.5 square feet.

The library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : Soul 2.0

Nature of automation : Partial

At present the following facilities are available.

- E-resources : N-LIST - 362 users are actively utilizing this facility.
- Internet facility
- Digital library facility with Three computers installed in the library.
- Educational C.D-DVD's
- Wi-Fi facility to the students for browsing
- Institutional repository : Old question papers, syllabus papers, College reports etc. are stored in the library.
- Newspaper clippings of all time importance are also preserved.
- Readership : the library is used by the students and the faculty. It is kept open on all working days between 9 Am and 5 Pm. Currently, it is catering to the academic needs of more than 1000 students and the Teaching and Non-Teaching staff besides the general information.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
--	--------------------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
0.096

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year
44

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College gives top priority to information and technology infrastructural development as they realize the correlation between IT infrastructure and effective teaching learning. The institution provides updated computational facilities. The college has three computer labs and they are equipped with 120 computers/ laptops/PC enabled tabs with latest configuration. All the Staff/departments in the college have laptops for academic and administrative purpose. The college is Wi-fi enabled campus.

IT facilities for the academic purpose:

The college updates its IT facilities every year as and when required. All the computers in the three computer labs are well configured with required processing speed, memory and hard disks. The labs are equipped with scanner, printer and projector for the conducting lab work.

IT facilities for Administrative staff:

The administration of the college is run in separate office and examination sections. Situated on the ground floor, it is well connected with Principal's Chamber, all the departments and convenient for the students and parents. The whole process of administration such as student admissions, Registration of examination applications, Examination results, Official correspondence through E-mails is taking place in the college office with the help of computers, scanners and printers connected with internet facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**120**

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****9.67**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The S.K.P. Government College has systems and procedures for maintaining and utilizing physical, academic and support facilities.

Physical Facilities: Physical facilities include infrastructure,

buildings, furniture, fixtures and fittings. They are being maintained by a committee headed by The Principal as Chairman. Budget is allocated periodically to ensure proper maintenance and utilization of the Physical facilities.

Laboratories: Laboratories are maintained by lab assistants. The stocks and records of all laboratories are maintained by Lab Assistants under the supervision of department in charge. Department wise annual stock verification is done by committees constituted for the purpose.

Library: The College Central Library is managed by a Librarian. The librarian ensures proper maintenance and utilization of Library infrastructure. Library committee attends to the issues of purchases and up-gradation of library facilities and makes necessary recommendations.

Physical Education: Physical Director ensures maintenance and utilization of Sports and games equipment, Gymnasiums. They are constantly serviced for smooth running by PD. Provision is made for periodic purchase of new equipment as per necessity.

Garden: Maintenance and ensuring the Green ambience of the college is done by the Department of Botany .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1032

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

400

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

400

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

61

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

to encourage the participative role of students in the administration and to inculcate the spirit of democracy and leadership among the students, the college has adopted the system of permitting one Student from each class called 'Class Representatives' (CRs) to perform the duties of the Student Council. Usually, Teachers propose the active and meritorious students of the class and they are nominated as CRs unanimously by the students. Thus, under the supervision of teachers and the Principal, the students acquire administrative skills, civic responsibility, leadership, problem solving, and team work.

The functions of the Students Activities group in the last five years :

- As CRs, students play a vital role in the planning of College events such as rallies, awareness campaigns, conducting Fresher's Day, Independence Day and Teachers Day etc.
- They receive guests, anchor programs, and organize the whole event on their own.
- They also assist administration in organizing various programs such as Blood Donations Camps, Campus Recruitment Drives
- As members of various committees, the CRs reflect the opinion of the students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The support of the Alumni is an additional strength for the development of the Institution. The College has strong and elite Alumni. The Alumni of the college range from Sri D.Chattanathan, a National awardee and philanthropist to DGCH Dr.K.Vijay Kumar, Medical College Principals, Academicians of International Strature, Bankers, Engineers, Lawyers, etc.. It is not surprising to find 3 to 4 generations of students from the same family graduating from this institution.

The Alumni Committee of the College under the chairmanship of the Principal, who himself is Alumni of the college invites renowned alumnus of the college every year for extension lectures in their field of expertise. The Alumni have installed Endowment prizes worth Rs 15 Lakhs in cash another 18 lakhs in material in the form

of benches, Computers, other electronic equipment to the institution. The cash deposited as endowment prizes is deposited in the bank and the interest accrued is distributed to meritorious students of All groups who passed out of the college.

D.Chattanathan contributed an amount of Rs 18.00,000 to the college in the form of materials. The Alumni of Biological Sciences contributed Stage decoration items.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

S.K.P.Government College , being one of the lead colleges of the region with 50 years of legacy, has well established and well defined Vision and Mission that addresses the needs of its stakeholders reflects with a true democratic spirit the practice of decentralization and participative management by involving its staff in administration. College administration is so conveniently structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters.

VISION

- To make quality higher education accessible to the marginalized sections of western parts of Anantapur district.
- To make Institution a repository of rich cultural heritage and tradition.
- To develop a dynamic environment for spreading its extension

activities and other services to create consciousness among different sections of people.

MISSION

- To fulfill the vision, the college has adopted a missionary approach to redefine the goals and objectives of spreading education and to meet the needs and aspirations of the region in tune with changing times.
- Introducing Restructured courses to develop global competence among the students and to make the institution self supporting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Departments and the College committees form the basic or grass root level bodies - the micro level structures for smooth implementation of staff council directives and content specific curriculum transactions. There is always a two way communication channel between the parties in the effective implementation of academic activities and it is this freedom of interaction between field level staff and management that forms the core strength of S.K.P.Govt. College.

The administration specifically initiates the welfare and support measures to the casual staff members by giving annual increments, and implements all general provisions of Govt of AP rules to its staff. The Principal and staff work in complete unison with each other in tune with Vision and Mission of the college.

There are more than 30 college level committees with well-defined responsibilities. Some of the important committees are - Academic and admissions committee, Examination committee, College Development committee, IQAC, Purchasing committee, Sports and Games committee, Cultural activities committee, Women empowerment Cell, Skill development committee, Time table committee, Discipline committee,

Anti ragging committee, Poor Students welfare committee, Attendance Committee, Minority students welfare committee and Grievance redressal committee etc .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The guidelines for evolving strategic plans and deployment are stated in " STRATEGIC PLAN AND DEPLOYMENT DOCUMENT " (SPDD). The strategic plan is evolved for every 5 years and implementation is reviewed periodically every year . Appropriate budgetary allocation are made as per Strategic and Perspective plan .Academic and Administrative activities are planned in consonance with perspective plan . The priorities and directions set out in strategic plan are reflected in academic and administrative activities. The strategic plan deployment facilitates prioritization between different programs with appropriate resource allocation for implementation in academic year. The detailed SPDD is placed in the college website and the link is attached here with.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College has a systematic hierarchal organizational structure in administration and academia defining authority, responsibility and facility of delegation. The Commissionerate of Collegiate Education(CCE), Govt. of Andhra Pradesh is highest executive authority headed by an IAS officer appointed by Govt. of AP. Appointments of Teachers, Promotions of Principals , Service rules, and administrative control is in accordance with Govt of AP

guidelines is exerted by CCE. The Regional Joint Director of Collegiate Education is the second in hierarchical with administrative head over colleges and acts as appointing authority for Non Teaching staff and administration of College. The Principal is the Chief Executive Officer of the college for all the administrative, academic and financial matters . . Various Committees and Incharges of the Departments are designated to look after the functioning of the departments related to academic sessions, planning and curriculum implementation .

The service rules, procedures of recruitment and promotion in respect of staff are in accordance with the rules and regulations of Government of Andhra Pradesh and protocols prescribed by the UGC, University, State Government and Commissioner of Collegiate Education , Andhra Pradesh .

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

S.K.P. Government College is a Public/Government educational institution under A.P State Government. As such, the AP Government's Welfare schemes are applicable

1. Andhra Pradesh Government Life Insurance (APGLI):

This is a Social Security measure for the welfare of Government Employees and mandatory for all. The department is under the administrative control of finance Department.

1. Group Insurance Scheme: This is a group Life insurance protection cover offered by Life Insurance Corporation. This is mandatory for all government employees in the state.
2. Employees Health Scheme: Employees Health Scheme (EHS) provides cashless treatment to all the State Government employees including the State Government pensioners, along with their dependent family members through a network of empanelled hospitals
3. Provident fund: The AP General Provident Fund a social security measure for the subscribers' family in case of his death or if he survives until retirement it is an additional source of income for the subscriber after retirement.
4. Andhra Pradesh Employees welfare fund: Membership to this fund is mandatory for all state government employees. The rules pertaining to the fund were constituted by Andhra Pradesh in G.O (P) No. 173 dated 28.5.1980 for various welfare activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of teaching and non-teaching faculty in the college is regularly evaluated through a well-structured "Performance appraisal system".

1. API/ASAR for Staff and AADPI for Principals

The commissionerate of collegiate education under the Govt. of Andhra Pradesh issues guidelines to the Principals of the colleges and ASAR (Annual self Appraisal Reports are to be submitted with necessary evidences in prescribed format to IQAC. The IQAC committee completes the appraisal and the data is uploaded in College and CCE website. The ASAR data is considered during Career Advancement of Staff (CAS) of Staff. Similarly AADPI is submitted by principal for evaluation to RJDCE for CAS of Principals.

1. Academic and Administrative Audit :

An unique system of Academic audit is institutionalized by Commissionerate of College Education, Government of AP. The independent reviewers assign a grade to the college (A/B/C Grades) based on the parameters specified in the guidelines. The grade is valid for one year for the college. The principal has to submit Action taken Report (ATR) to the CCE.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The strength of the institution largely depends on its financial viability and sustainability besides multiple academic and administrative factors. S.K.P. Government College has fool proof mechanism to audit its finances every year. Such regular financial audit of the institution not only regulates and facilitates for its development but also provides useful feedback to its management regarding the financial policy of the institution. The Departmental Audit team headed by RJDCE and State Audit teams conduct the annual financial statements by visiting the college periodically. The lacunae are mentioned and appropriate measures are taken.

External auditing is done regularly by a certified chartered accountant, who conducts audit of all the accounts of the institution and files income tax returns of staff every year.

1. Auditor's report on finances of the institution is placed in the Staff council and submitted to CCE and HE, Govt. of AP.

All the institutional expenditure audited by an accountant is routine and books of accounts are prepared as per the norms of auditing and standard accounting procedure. After the audit is done, the auditor ensures that all receipts and payments are duly authorized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution having 2f and 12b of UGC is entitled for the next plan grants for the expansion of physical infrastructure and the extension of a few more UG and PG programmes as per the demand for the public. The institution regularly being accredited by AISHE and participating in NIRF every year and now seeking NAAC accreditation has been sanctioned RUSA funds also.

Further the institution has guidelines by Government of AP incase if finances which are followed .

A nominal fee of Rs 3000 is collected per student per year for convensional courses in Sciences, Commerce and Arts. A Fee of of Rs13000 is fixed by Govt, of AP is collected in case of restructured courses.

In both cases of Convensional and Restructured fee, The poor and needyStudents are supported by Government in th eform of Full fee reimbursement in the form of Jagananna Vidhyadeevena. Full fee of the students is paid by Govt and literally the 3 year course has Zero fee/liability to student. This fee component is one of the sourse of the institution.

Apart from inernal fee collection Institution applied for UGC, DBT, RUSA and is sanctioned funding.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

. The IQAC has initiated various quality enhancement measures and institutionalized them to ensure their sustainability.

Two Major Achievements of IQAC in past 5 years (2016-17 to 2020-21) :

The IQAC has initiated various quality enhancement measures and institutionalized them to ensure their sustainability. Two sample practices institutionalized by IQAC are narrated below.

Case : 1 Institutionalize Faculty Development and Training Programmes in ICT :

The Staff of the computer Science volunteered to train the staff on ICT.

1. In 2020-21 All the Staff, Teaching and Non Teaching are trained on online classes modules/Social Networking.

Hence with persistent efforts IQAC has institutionalized quality assurance process .

Case : 2 Introduction of Certificate courses :

In tune to the changing preferences of market needs, IQAC proposed to introduce to Certificate courses to the Principal and Staff Council for starting new Certificate Courses and the proposal was implemented and institutionalized

S.N

Year

No of Courses introduced

Certificate courses

1

2016-17

9

Certificate Course were introduced by Departments :

- English,
- Mathematics,
- Physics,
- Chemistry,
- Botany,
- Computer Science,
- Commerce
- Economics and
- Women Empowerment Cell

2

2017-18

9

3

2018-19

9

4

2019-20

9

5

2020-21

9

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements in Infrastructure:

- 1000 Ltrs. RO plant for purified drinking water.
- Internet facility was upgraded from 30Mbps band width through OFC to 100MBPS currently.
- 6 conventional class rooms were converted to e-classrooms. .
- An Auditorium: Ferrer Auditorium, named after the founder of Philanthropic contribution from RDT (Rural Development Trust), an NGO from Spain is constructed

Incremental improvements in Academic and administrative areas:

- Continuous internal evaluation of the students started with the introduction of CBCS in semester mode by the affiliating University.
- Free certificate programmes were initiated and took fast pace.
- Faculty development programmes were conducted by IQAC for Teaching and Non-Teaching
- Faculty attending National seminars, Workshops and International Seminars increased phenomenally with 110 Journal Publications, 600 National and International Seminars Participation, 27 FDPs between 2016-17 to 2020-21
- Career counseling training classes conducted.
- Campus recruitment drives through JKC and Departmental collaboration.
- Bio-metric attendance to the staff and Students as per Govt. of AP guidelines
- MOOCS course to the staff and students introduced.
- Participation in NIRF and AISHE and State Government Academic and administration audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

a) Safety and Security

The institution has round the clock security arrangement (24 x 7) with adequate security staff on the campus, working in shifts to ensure campus Safety and Security The College has a zero tolerance

policy towards any such transgression. It is committed to providing a safe and conducive work and academic environment to students and its employees and is extremely alert to matters pertaining to any kind of harassment and gender sensitivity.

Counselling

Counseling sessions are also organized to women students on various issues such as their health and hygiene, handling the eve-teasers, the evil of early marriages, women's rights, etc. by inviting experts from the fields. International Women's Day, Women Empowerment Day, Programmes on Health and sanitation, and cultural programmes like Rangoli are conducted inviting guests from other fields.

c) Common Room

There is separate Waiting Hall for ladies and Women staff with attached wash room. The Waiting Hall is well-maintained with fans and seating arrangement for women, where they can relax, have lunch or prepare for examinations.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has taken various initiatives to keep campus green and eco-friendly. These include energy conservation, water conservation and harvesting, bio-hazard or waste management, plantation of trees, laying of lawns as well as e-waste management etc.

Solid Waste Management :

The college does not generate any hazardous solid waste. Any non-hazardous solid waste generated in the form of garbage through regular maintenance, stationery related rubbish and small amount of food waste from the students, who bring lunch to college is collected and dumped in a separate large pits and converted as compost

Liquid Waste Management:

As an educational institution, the college does not generate any liquid waste, which is hazardous to the environment. The liquid waste generated from the chemistry and other labs is carefully discarded after adjusting to neutral PH after neutralizing into pits dug separately for the purpose.

E-waste Management:

The only e-waste generated is computer peripherals and some obsolete electronic equipment and parts. The working outdated computer peripherals, which are replaced, are given in charity to the needy individuals and institutions that can use them.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore

B. Any 3 of the above

well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SKP Govt. College celebrates of Birth and Death anniversaries National heroes, who laid down their lives and have become martyrs for the cause of either our mother land or for the people living on the land. Such occasions are always considered worthy to be celebrated for the present generations to know the best human values

like selflessness, sacrifice, patriotism, righteousness, valor, Piety etc. The institution celebrates these days in order to evince great interest in students on these men and women of national importance.

Institution celebrate the following days every year.

Independence Day

Republic Day

Gandhi Jayanthi

Dr. S. Radhakrishnan Birth day as Teacher's Day

Vivekananda Birthday as National Youth Day

SardarVallabhai Patel Jayanthi as National Unity Day

Bhagath Singh Birthday

Apart from the celebration of these days, a flurry of events of great National Importance are also celebrated in the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

SKP Govt. College always looks upon independence day and the republic day, the two eventful days of great national importance as tenacious and everlasting and the present generation of students, who neither knows history nor having interest to know about it should be reminded of them by way of celebrating these two days with utmost national fervor, pomp and gaiety. On the eve of these two historical days various competitions are held every year for the students and they are awarded prizes so that they do not miss these days. Apart from these two days, Constitution day, Ambedkar Jayanthi are celebrated. to remind students of their Constitutional

Obligations and Rights. National Integration Day is celebrated in view of Sardar Vallabhai Patel Birth day. Further Two Programmes are conducted to sensitise students on Code of conduct. Anti Ragging day is celebrated to remind students of the legal provisions of the Ragging and its evil.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SKP Govt. College celebrates Birth and Death anniversaries National heroes, who laid down their lives and have become martyrs for the cause of either our mother land or for the people living on the land. Such occasions are always considered worthy to be celebrated for the present generations to know the best human values like selflessness, sacrifice, patriotism, righteousness, valor, Piety

etc. The institution celebrates these days in order to evince great interest in students on these men and women of national importance.

Institution celebrate the following days every year.

Independence Day

Republic Day

Gandhi Jayanthi

Dr. S. Radhakrishnan Birth day as Teacher's Day

Vivekananda Birthday as National Youth Day

SardarVallabhai Patel Jayanthi as National Unity Day

Bhagath Singh Birthday

Apart from the celebration of these days, a flurry of events of great National Importance are also celebrated in the institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice:- Charity of stake holders - An excellent self -help model.

2. Objectives of the Practice:- This initiative was up with a view to evolving our institution to the expected standards stake holders without waiting for /depending on the government support this is a move from the stake holders themselves,

3. The Practice :-Principal and Staff to self help by Constructing the Auditorium with local Students of the college and students to the extent of Rs50000 and the remaining contribution by Rural Development Trust , (RDT) Ananthapuram constructed College Auditorium.

4. Evidence of Success:- Success of our initiative is evident the form of development of the college in terms of infrastructure equipment and Establishment of endowment prizes.

GREEN CAMPUS

Title of the Practice : GREEN CAMPUS OBJECTIVES

Objectives of the Practice:-

- To make the campus green and eco-friendly
- To beautify the campus
- To teach students need for plantation

NEEDS IDENTIFIED :

- Sufficient open place requiring plantation
- Dead trees not replaced by new plantations

PRACTICE:

Colleges are undertaking periodical plantation programmes with the help of local nurseries

EVIDENCE OF SUCCESS:

- Lush Green Campus
- Reduces temperature of the campus

RESOURCES:

- Nurseries
- Department of Forests

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College, situated in eco-friendly surroundings, was established as Sri Kanyaka Parameswari Government. The college offers 13 programmes including conventional and restructured courses at UG level and 05 programmes at PG level. Nearly 1000 students are now pursuing higher education in this institution. There are about 45 faculty of staff. The distinct feature of the college is its disciplined implementation of classroom Teaching and learning system. In spite of being in rural area and 90% of students are economically and socially backward college achieved University Gold Medals on account of its distinct and disciplined teaching and learning system. Academic activities including Co-curricular activities like Student Seminar, Group Discussions, Quiz Programmes, Remedial coaching for the slow learners, Field Trips, Project Works, nurture a Student to international standards. Extracurricular activities involving NCC, NSS, Women empowerment cell, consumer club, Student and Teacher Communities bring out full potential of the student.. Innovative teaching and learning methods are adopted which include student-centered class room learning, Use of ICT, seminars, group discussions and assignments. Being a socially responsive organization the institution is putting all its endeavors to improve the lot of the stake holders through value based education and relevant community development activities.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

TEACHING AND LEARNING :

1. Planned to further the use of ICT in class rooms with introduction of Internet facility to all Depts.
2. Staff members are encouraged to apply for MRP to UGC and

initiate research in their field.

2 To assist staff members pursuing Doctoral degrees , Inflibnet facility is provided and is planned

to extend the facility to students engaged in study projects.

3. To conduct National Seminars in Chemistry and Commerce .

INFRASTRUCTURE:

IQAC has prepared proposals under RUSA (7th component) for Rs 2.00 crore and the work was completed . The College shall apply for Phase -II of RUSA funding.

To introduce additional 2 e-class rooms for Commerce and Arts groups.

STUDENT SUPPORT SERVICES

1 . To start coaching classes during summer to the students preparing for Competitive entrance and Post Graduate Entrance examinations.

2 . To strengthen further the Career and Counseling Cell

3 . To strengthen the JKC by adding new computer systems and introducing e-class room oriented

teaching.

7 . To Document programmes and Activities in the college leading to Quality improvement.